



# Mountain Empire Community College

**Request for In-State Tuition/Fee**  
**Rates 2023 – 2024**  
(Summer 2023, Fall 2023, Spring 2024)

The following residents may submit this form to request current out-of-state tuition/fee rates per credit hour be reduced to the current in-state tuition/fee rates per credit hour:

- Residents of Tennessee that live within 30 miles of Mountain Empire Community College
- Non-Virginia Residents that work in Virginia and file Virginia State Income Taxes

**STUDENT NAME:** \_\_\_\_\_ **EMPLID:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_

## Check all that apply to you:

☐ Age 24 or older

☐ Veteran or active-duty member of the U.S.  
Armed Forces

☐ Have legal dependents other than spouse

☐ Ward of the court or were a ward of the court  
until age 18

☐ Working on a master's or doctorate

☐ Married

☐ Both parents deceased, no adoptive or legal  
guardian

☐ For the last twelve months:

- I did not live in a home owned by a parent;
- and was not claimed as a dependent on  
parent's federal or state tax return (if filed);
- and did not receive more than 50% of my  
total support from parents;
- and earned at least the equivalent of a full-  
time wage salary.

**(If you are completing this form based on your  
own information and you were unable to check  
any of the other boxes, you MUST attach a copy  
of your 2022 tax return or W2 indicating an  
annual income of at least \$14,500.)**

If you checked any of the items above, please complete section **A** below. If you did not check at least one item above, please have your parent/legal guardian complete section **B** Below.

A. Applicant's Information	B. Parent/Legal Guardian's Information
1. Applicant's Name:  _____ First Middle Last	1. Provide the name of the person upon whom you are basing your domicile:  _____ First Middle Last

A. Applicant's Information	B. Parent/Legal Guardian's Information
2. Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", are you a permanent resident? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", what is your "A Number"? _____ If "No", what is your immigration status? _____	2. Using the above person's information, answer the questions below. Is the person above a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No" is he/she a permanent resident? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" what is his/her "A number"? _____ If "No" what is his/her immigration status? _____
3. Have you lived at the address listed above for the last 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", list the addresses for the last 24 months: From Date: _____ To Date: _____ Address: _____ From Date: _____ To Date: _____ Address: _____	3. Has the above person lived at the address listed above for the last 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", list the addresses for the last 24 months: From Date: _____ To Date: _____ Address: _____ From Date: _____ To Date: _____ Address: _____
4. For the past twelve months, have you lived out-of-state, worked in Virginia, and paid Virginia income taxes on at least \$14,500 of earned income? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", list state: _____	4. For the past twelve months, has the above person lived out-of-state, worked in Virginia, and paid Virginia income taxes on at least \$14,500 of earned income? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", list state: _____
5. For the past 12 months, have you: • Held a Virginia Driver's License or Virginia DMV ID? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No" have you held a Driver's License or DMV ID to any other state? <input type="checkbox"/> Yes (State: _____) <input type="checkbox"/> No • Owned or operated a motor vehicle registered in Virginia? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No" have you owned or operated a motor vehicle registered in any other state? <input type="checkbox"/> Yes (State: _____) <input type="checkbox"/> No • Been Registered to vote in Virginia? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", have you been registered to vote in another state? <input type="checkbox"/> Yes (State: _____) <input type="checkbox"/> No	5. For the past 12 months, has the above person: • Held a Virginia Driver's License or Virginia DMV ID? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No" has the above person held a Driver's License or DMV ID to any other state? <input type="checkbox"/> Yes (State: _____) <input type="checkbox"/> No • Owned or operated a motor vehicle registered in Virginia? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No" has the above person owned or operated a motor vehicle registered in any other state? <input type="checkbox"/> Yes (State: _____) <input type="checkbox"/> No • Been Registered to vote in Virginia? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", has the above person been registered to vote in another state? <input type="checkbox"/> Yes (State: _____) <input type="checkbox"/> No
6. Are you eligible to pay in-state tuition rates at state supported colleges in the current state of residence? <input type="checkbox"/> Yes <input type="checkbox"/> No	6. Are you eligible to pay in-state tuition rates at state supported colleges in the current state of residence? <input type="checkbox"/> Yes <input type="checkbox"/> No

I certify that all information is complete and accurate. If requested to do so, I agree to supply the College with supporting documentation related to this request for the Contract Tuition/Fee Rates.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Legal Guardian  
(If completed by Parent/Legal Guardian)

\_\_\_\_\_  
Date

**Office Use Only**

ES: \_\_\_\_\_

Date: \_\_\_\_\_

Term: \_\_\_\_\_

Mileage: \_\_\_\_\_

☐ Approved ☐ Disapproved