Mountain Empire Community College
Publication Change Form

Please fill in and print this page to request changes to MECC's publications. This process provides for MECC's publications on the college's web site to be maintained with up-to-date information, unlike the printed copies that are updated once a year.

Change Applies to: ☐ Catalog ☑ Student Handbook ☐ Other

Type of Change: ☑ Update ☐ Deletion ☐ Addendum

Does the change need to be applied to the website? ☐ Yes ☑ No

If yes, which web page(s) requires the change? ________________________________

Current Page Number: 55 -or- Proposed Page Number: ______________________

Effective Date: ____________________

Does this change need to be sent to the VCCS, SCHEV, or SACSCOC? ☐ Yes ☑ No

If yes, where should the change be sent? ________________________________

Brief Description of Change:

Please update the paragraph under "VA Recipients" to the attached form.

Person Submitting Change:

Kristy Hall

Name (print)

Signature

Vice President of Academic Affairs and Workforce Solutions:

Signature

Date

Send this form and attachments to the office of the Vice President of Academic Affairs and Workforce Solutions.

Original - The Office of the Vice President of Academic Affairs and Workforce Solutions
Copies - Computing and Information Technology and Printing Services

Revised 4/8/21
VA Recipients

The Virginia State Approving Agency (SAA), *approves education and Virginia training programs*. Our office investigates complaints of *GI Bill®* beneficiaries. While most complaints should initially follow the school grievance policy, if the situation cannot be resolved at the school, the beneficiary should contact our office via email at saa@dvs.virginia.gov.
Angie Reynolds

From: Kristy Hall
Sent: Friday, July 22, 2022 11:40 AM
To: Angela Reynolds; dlist_academic_vice_presidents_staff
Cc: Lena Grace
Subject: RE: Your Vote is Needed by July 22

Angelie,
Lena received a message this morning from the State Approving Agency that some of these changes cannot move forward at this time.

Presently – we need approval for the Student Handbook change ONLY. That is a minor sentence change on page 55.

The other catalog and handbook changes must be tabled.

Kristy Hall, M.S.
Dean of Enrollment Services and Financial Aid
Mountain Empire Community College
3441 Mountain Empire Road
Big Stone Gap, VA 24219
276/523-9029

From: Angela Reynolds <AREynolds@mecc.edu>
Sent: Thursday, July 21, 2022 4:18 PM
To: dlist_academic_vice_presidents_staff <dlist_academic_vice_presidents_staff@mecc.edu>
Subject: Your Vote is Needed by July 22

All,

Please look over the attached VA changes that need approval. Please use the voting buttons above to submit your vote. Your vote is needed by the close of business tomorrow, July 22.

Thanks,

Angie

From: Kristy Hall <KHall@mecc.edu>
Sent: Tuesday, July 19, 2022 2:08 PM
To: Angela Reynolds <AREynolds@mecc.edu>
Cc: Lena Grace <lgrace@mecc.edu>
Subject: FW: Catalog Updates

Angie,
These VA changes need to be made as soon as possible. Any chance we can get them on the agenda for Friday’s meeting?

If not, can we do an email vote?

Kristy Hall, M.S.
From: Lena Grace <lgrace@mecc.edu>
Sent: Tuesday, July 19, 2022 1:41 PM
To: Kristy Hall <KHall@mecc.edu>
Cc: Lena Grace <lgrace@mecc.edu>
Subject: Catalog Updates

Kristy,
I have attached the Catalog, Student Handbook, and website updates.

Lena Grace
Veterans Affairs Officer
Student Information Officer
Mountain Empire Community College
3441 Mountain Empire Rd
Big Stone Gap, VA 24219
Telephone: 276/523-9028
Fax: 276/523-9699