

NURSING (RN) TRACK 1: TWO-YEAR PLAN

APPLICATION PROCESS (SUMMER 2018)

APPLICATION DEADLINE

Applications for the Nursing (RN) program are currently being accepted for the cohort beginning Summer 2018. The application deadline is February 15, 2018. It is the applicant's responsibility to make sure that all requirements and pre-requisites are met and all required documents received by the deadline in order to be considered for admission. All applicants are responsible for reading this entire application process along with the nursing program requirements located in the MECC catalog.

General Application Information

Please review the MECC College Catalog and the application process information related to Nursing (RN) Track 1 carefully prior to submitting your application. It is the student's responsibility to ensure that all documentation is complete and submitted as directed. The Virginia Appalachian Tricollege Nursing Program (VATNP) is a limited enrollment program that accepts a maximum of 50 students per year in the Nursing Track 1: Two-Year Plan.

To be considered for admission, applicants are responsible for requesting and submitting the following to Enrollment Services:

- MECC standard application for admission (if you are not an active student or have not applied to MECC)
- Information Change Form (complete and submit if your name, mailing address or phone number has changed)
- Nursing (RN) Track 1: Two-Year Plan application for admission
- State recognized High School, Home School or GED Transcript
- ATI TEAS Individual Performance Profile transcript verifying National Percentile Rank Score of 45 or above
- Official college transcripts (excluding MECC and other VCCS colleges, if applicable)

IT IS THE SOLE RESPONSIBILITY OF THE APPLICANT TO ENSURE THE APPLICATION FILE IS COMPLETE AND ALL SUPPORTING DOCUMENTS HAVE BEEN RECEIVED IN ENROLLMENT SERVICES BY THE APPLICATION DEADLINE.

Admission Requirements

Admission to the Virginia Appalachian Tricollege Nursing Program is a selective process. The program is open to applicants who are free of any physical or mental condition which might

adversely affect performance as a member of the nursing profession. In addition to the requirements for admission to the college, the applicant must meet the following requirements:

- State recognized high school diploma, home school diploma (at least 18 years of age), or GED
- Demonstrated competency in science as evidenced by completion of high school biology (with laboratory) **or** high school chemistry (with laboratory) **or** the college equivalents **or** completion of BIO 141 and BIO 142 with no grade below a “C” prior to application deadline.
- Demonstrated competency in mathematics as evidenced by placement out of MTE 1-5 on the Virginia Placement Test (VPT). Placement is determined by means and measures identified in the Multiple Measures Placement Policy. For those who do not meet this requirement, all prescribed developmental work must be completed prior to application deadline.
- Demonstrated competency in English as evidenced by placement into ENG 111. Placement is determined by means and measures identified in the Multiple Measures Placement Policy. For those who do not meet this requirement, all prescribed developmental work must be completed prior to application deadline.
- Completion of the Test of Essential Academic Skills (TEAS) with a National Percentile Rank score of 45 or above
- A 2.5 grade point average (GPA) for high school courses** or a 2.5 curricular GPA for college coursework.
- College students must be in good standing with the most recently attended institution with a minimum GPA of 2.0.
- Completion of Nursing Program Application for each academic year interested in being considered for the nursing program.

** If the student has completed a minimum of 12 college credits that are included in calculating the curricular GPA (non-developmental courses), the 2.5 high school GPA requirement will be waived.

Students must not have been enrolled in the first semester of the nursing program (NUR courses) more than one time. After two attempts in NUR courses, students are ineligible for admission consideration unless permission is obtained from the VATNP Dean.

Selection of the Cohort

The following Criteria Table will be used to calculate a total score to assist in determining rank and admission status for qualified applicants.

CRITERIA	WEIGHT	TO CALCULATE APPLICANT'S SCORE
GPA (curricular or high school/GED) <i>Curricular GPA will be used if 12 or more credits of Non-Nursing Course requirements have been completed</i> (Required GPA: 2.5)	40%	GPA: _____ x 10 = _____ Max: 40 points
Non-Nursing Course Requirements Completed (Total Credits Possible: 28)	20%	Number of Credits: _____ x .72 = _____ (Example: 28 x .72 = 20) Max: 20 points
Nursing Admission Test Score (TEAS) Minimum Score Requirement: 45th National Percentile	40%	% Score on test: _____ x .40 = _____ Max: 40 points
BONUS POINTS		
Points for Grade in Anatomy/Physiology A=3, B=2, C=1 per semester (Anatomy/Physiology I-II must be completed within ten years prior to admission to the Nursing Program)	0-6 points	Points for Grade in Anatomy/Physiology A=3, B=2, C=1 per semester Max: 6 points
LPN License <u>on file by February 15</u>	5 points	If licensed LPN Enter 5 Points Max: 5 points
		TOTAL SCORE _____

- Based on the applicant's total score, rank, and status, a cohort of 50 students and a numbered alternate list will be determined. Individuals may be moved from the alternate list into the nursing program, as space allows, through the first week of classes for the summer semester. If the college is unable to contact the next qualified student on the alternate list by phone, or if the student is unable to immediately commit to accept, the student will be removed from the alternate list and the next qualified student on the list will be contacted with the offer. A student declining an offer to move from the alternate list into the nursing program will no longer retain alternate list status. The alternate list will be maintained at ten students through the first week of classes for the summer semester by moving in students who tested below the alternate list.
- All applicants should receive written notification of acceptance status **after** April 1. **If the applicant's acceptance of an admission offer is not returned by the stated deadline, the offer will be withdrawn without notice.** Letters will be sent via USPS mail. **The College is not responsible for undeliverable mail.** Appeals of an Admission Committee decision must be made in writing to the VATNP Dean and may be referred to the Admission Committee.
- Applicants are solely responsible for determining which requirements have not been met and scheduling their classes in a manner that best prepares them for the admission process. Applicants are also responsible for ensuring that the college has their correct address and telephone number. After February 15, the college reserves the right to decline additional applications for the nursing program for the upcoming academic year. The college also reserves the right to extend any deadlines and to selectively include any additional group of students in the admission testing process without further notice.

TEAS Testing Guidelines

TEAS Test scores are part of your application to the nursing program and must be attached to the nursing program application upon electronic submission.

TEAS tests may be taken 3 times within a calendar year and students should wait at least 7 days between each retake. Students may choose to submit previous TEAS scores provided that they are within the last 2 years and meet the minimum acceptable score. The MECC Testing Center only administers the TEAS test to Virginia Appalachian Tricollage Nursing Program (VATNP) students who apply to Mountain Empire Community College. If you plan to apply to other institutions, please contact them for their testing schedules.

You are encouraged to schedule your test early in the open application period in order to have time to study and retest if you should so choose. According to the policies of the VATNP and the Virginia Community College System, a student must have a minimum curricular grade point average (GPA) of 2.5 and a National Percentile Rank (composite score) of 45 or better on the nursing entrance test to be eligible for admissions into a nursing program in any one of the community college nursing programs in Virginia. Please see the attached sample ATI TEAS Individual Performance Profile transcript that shows where to find your National Percentile Rank score.

To help you prepare for the TEAS test, study materials are available from:

- ATI at <https://www.atitesting.com/solutions/pre-program/teas.aspx>
- <https://www.testprepreview.com>
- www.uniontestprep.com
- The Wampler Library at MECC

We strongly encourage you to use these study resources to prepare for the test.

TEAS Registration

TEAS registration is a two-step process.

1. To register and schedule a TEAS testing date and time at MECC, go to <http://www.mecc.edu/students/testing/> and click on the TEAS Registration Form link. After completing this form, you will receive an Outlook calendar invitation within 48 hours. Various testing dates and times have been set up throughout the application period. **DO NOT MISS OR BE LATE TO YOUR SCHEDULED TESTING APPOINTMENT.**
2. Visit the ATI Nursing Education website at www.atitesting.com. Click the "Create an Account" link and fill in the blanks. **Record your user name and password in a safe place and have this login information ready for the test day.** When creating your new account at the ATI website **please note:** from the "Institution" drop down, choose **Mountain Empire TEAS RN/LPN.**

If the Testing Center or MECC is closed due to unforeseeable circumstances on the date of the scheduled test, the testing session will be rescheduled.

TEAS Administration and Payment

The cost of the TEAS test is \$58.00 (pricing subject to change without notice). You will pay that fee to ATI by credit or debit card when you report to the MECC Testing Center for your scheduled appointment

To be admitted for testing at the MECC Testing Center, you must present:

- Method of payment (credit or debit card)
- Your ATI user name and password
- Your MECC Student ID or driver's license

The test will be administered by computer in the Testing Center located in Student Services in Holton Hall and will take a maximum of approximately 3 1/2 hours to complete. You will be able to view your results as soon as you have completed the test. You may log into your ATI account at any time to access and print your ATI TEAS Individual Performance Profile transcript.

Please note the following:

- **DO NOT** bring cell phones, pagers, food, drink, children, electronic devices, calculators, or scratch paper to the testing center.

Special Notes

Background checks for criminal history are required for entrance into clinical agencies and final admission/enrollment into the nursing program. Clinical agencies also require drug testing of students for clinical rotations. Final admission/enrollment to the nursing program and enrollment in any NSG course is contingent upon successful completion of the background check and drug screen.

The State Board of Nursing has the authority to deny license to any applicant who has violated any of the provisions of 54.1-3007 of the Code of Virginia. Most healthcare organizations are prohibited from hiring persons who have been convicted of certain criminal acts (For a list of crimes under this category refer to BARRIER CRIMES, Code of Virginia 63.2-1726 at <http://hope-tfc.org/FP/Barrier%20Crimes.pdf>). Students with convictions or positive drug tests may be prohibited from clinical practice and may not be able to complete the program requirements.

Qualifications for Registered Nurse licensure have been established by the Virginia Department of Health Professions and the Virginia Board of Nursing, and can be found at http://www.dhp.virginia.gov/nursing/nursing_forms.htm. Upon successful completion of the nursing program, the student should apply to graduate from MECC and will be awarded the Associate of Applied Science Degree in Nursing.

Residency Requirements

Although we welcome applications from residents of other jurisdictions, applicants who have lived permanently in and established full ties with the following jurisdictions for twelve consecutive months prior to February 1, 2018 will receive priority consideration for admission as long as they meet the minimum admission requirements:

Virginia: Lee, Wise, Scott, and Dickenson Counties, and the City of Norton

Tennessee: Sullivan County and the City of Kingsport

Residents from all other jurisdictions will not be admitted unless space remains available after these have been admitted. If you have a question regarding your jurisdiction status, please contact Enrollment Services immediately upon applying to the program.

Nondiscrimination Policy

Mountain Empire Community College (MECC) is an open entry institution. Its mission is to provide quality higher education and workforce training programs and services that are financially and geographically accessible and meet individual, business, and community needs. The following pathways exist:

Allied Health	Arts & Music
Business	College Transfer
Construction	Education
Engineering	Environmental
Health Sciences	Manufacturing
Public Safety	Technology

MECC is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission as defined by law. Harassment of an individual or group on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission has no place in a learning or work environment and is prohibited. Sexual violence has no place in a learning or work environment. Further, MECC shall work to eliminate violence in all its forms. Physical contact by designated system, college, and university staff members may be appropriate if necessary to avoid physical harm to persons or property.

Lack of English skills will not be a barrier to admission or participation. In order to eliminate barriers, we take appropriate measures to assess each student's ability to participate and benefit through placement testing and counseling. Based on the assessment and counseling, students are then provided with campus services or a referral to community services to be better prepared for successful participation.

Nondiscrimination Coordinators:

Title IX Coordinator – Ron Vicars, Room 136, Godwin Hall, 276.523.7480

Title IX Coordinator (Students) – Lelia Bradshaw, Room 133, Holton Hall, 276.523.2400 ext. 288

Title IX Coordinator (Employees) – Pam Giles, Room 137, Godwin Hall, 276.523.2400 ext. 212

Disabilities Coordinator – Dale Lee, Room 131, Holton Hall, 276.523.2400 ext. 343

This document is available in alternative formats to individuals with disabilities. Consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.

If, after reviewing the MECC Catalog and this application process, you have further questions regarding admission to the nursing program, you may contact your assigned Nursing (RN) program advisor.

Deborah Clarkston	Phillips-Taylor Hall Office 136	276-523-2400; ext. 222	dclarkston@mecc.edu
Donna Cluesman	Phillips-Taylor Hall Office 131	276-523-2400; ext. 300	dcluesman@mecc.edu
Jada Oakes	Phillips-Taylor Hall Office 133	276-523-2400; ext. 275	joakes@mecc.edu
Amanda Robbins	Phillips-Taylor Hall Office 135	276-523-2400; ext. 425	arobbins@mecc.edu
Deborah Wright	Phillips-Taylor Hall Office 132	276-523-2400; ext. 457	dwright@mecc.edu

Amy, at this point is where I would like the “APPLY TO THE NURSING (RN) PROGRAM NOW” button to appear.

Then the content below is what I would like on the application. This application section will be the same for all 4 tracks with Select buttons so the student can choose which track/tracks they would like to apply to.

Nursing (RN) Program Application

I am applying for: (you may select more than one track if applicable)

_____ Nursing (RN) Track 1 Two-Year Plan

_____ Nursing (RN) Track 2 Part-time Evening Weekend Plan

_____ Nursing (RN) Track 3 LPN to RN Bridge

_____ Nursing (RN) Track 4 Part-time Evening Weekend LPN to RN Bridge

Name*

Box

First

Box

Last

Mailing Address*

Box

Street Address

Box

Address Line 2

Box

City/Town

Box

State

Box

Zip/Postal Code

Box with drop down

Country

EMPL ID*

Box

Phone*

Box

Have you lived in the Virginia jurisdiction of Lee, Wise, Scott, Dickenson County, or the City of Norton during the last consecutive 12 months? *

Yes

No

Did you attend credit classes at MECC before Fall Quarter 1984? *

Yes

No

Please list all colleges attended since high school.

Fix these boxes just like on Lena's application for the LPN program

I am requesting to use previous TEAS testing scores. I understand that the testing date must be within the last 2 years, they must meet the minimum acceptable score and the ATI TEAS Individual Performance Profile transcript must be attached to this application. *

Yes

No

I have previously turned in high school/home school/GED transcripts to MECC Enrollment Services.*

Yes

No

If No, these should be attached to this application or sent to MECC Enrollment Services.

I have previously turned in official college transcripts (if applicable) to MECC Enrollment Services. *

Yes

No

If no, official college transcripts should be requested and sent to MECC Enrollment Services.

Transcripts from other Virginia Community Colleges are not required; however, any Virginia Community Colleges attended must be listed on this application.

Attach the following file here: *

- ATI TEAS Individual Performance Profile transcript

Attach the following file here:

- high school/home school/GED transcripts (if not previously turned in to MECC)

Attach the following file here:

- Transcript documenting graduation from an approved LPN program (required if applying to Track 3 or Track 4)

Attach the following file here:

- LPN License (required if applying to Track 3 or Track 4)

Attach the following file here:

- LPN Work Experience Documentation (required for LPNs who graduated prior to May 15, 2015; must provide written verification of the equivalent of 1 year (2000 hrs.) of full-time LPN work experience in direct patient care during the past three years)

Attach the following file here:

- Information Change Form (required if you have had a change to your name, mailing address, or phone number)

Applications may not be submitted unless they include the required documents.

I request that my name be placed in consideration for admission to the Nursing (RN) program for the 2018 academic year. I understand that I must submit an application/reapply for each year I wish to be considered. I understand that I must satisfactorily complete (with a grade of "C" or better) all prerequisites and I must meet all admission requirements in order to be eligible for consideration. I have read and understand the residency requirements as well as the Nursing (RN) Application Process information. I understand that if I do not meet jurisdiction requirements that I should meet with a faculty advisor to discuss other educational opportunities. I also understand that if I do not have all required documents submitted with this application and have all

requirements met by the deadlines specified, processing of my 2018 Nursing (RN) application will be suspended.

Box

Name

Box

Date