

February Job Postings

South-West Insurance Agency is searching for a dependable, self-disciplined individual to work as Account Manager in our Big Stone Gap and Norton, VA Offices.

The Account Manager will be a supporting role to the Account Executive. Duties include: preparation of insurance proposals, preparing applications, providing customer-service and billing support to new and existing clients, and administrative tasks related to the daily operation of an insurance agency.

Skills/Requirements:

- Work Ethic
- Attention to Detail
- Strong written and verbal communication
- Customer service oriented (patience/attentive)
- Self-disciplined
- Positive attitude

Compensation is Base Salary with Commission Opportunities and includes 401K and Benefits. Salary is negotiable based on experience and education.

Job Type: Full-time

Apply by submitting resume and application to Ryan Witt: rwitt@s-west.com

Downloadable Job Application available under the employment tab at S-west.com

Powell Valley Bank

Duffield, VA

Part-Time Teller Position (10:00am – 2:30pm)

Contact Doug McDonald (office manager) or Susan Barber (HR)

Sykes

Wise, VA

Intuit Customer Service & Tech Support

<https://jobs.sykes.com/en-US/job/intuit-customer-service-and-tech-support/J3M81970ZMYNLSGXLG6>

Mountain Empire Community College

Housekeeping I

<https://virginiajobs.peopleadmin.com/postings/137582>

Tri-County Tire Service Inc.

St. Paul, VA

Office Clerk

https://www.indeed.com/jobs?as_and&as_phr&as_any&as_not&as_ttl&as_cmp&jt=all&st&as_src&salary&radius=25&l=24219&fromage=15&limit=30&sort&psf=advsrch&vjk=82620d53df7d6a94

February Job Postings

Agency Capacity Development VISTA

AppCAA currently offers various types of client services including Economic Development, Children's Programs, Housing and Community Solutions. The VISTA Member will be focused on agency resource development. AppCAA is currently in an exciting period of redevelopment and growth and the VISTA member will provide the resources needed to revise policy and procedures as well as create new processes to help AppCAA make a concrete difference in the region. Along with working on policy and procedures, the VISTA member will be working on other aspects of the agency including training manuals, community outreach and focus groups, and deepening the comprehensive community assessment. The VISTA member will help AppCAA to work toward achieving and demonstrating excellence in all its programs, policies, procedures, and partners.

Member Duties : By working on Agency resource development the VISTA Member will be working with the Agency's Planner, Executive Director, and Board of Directors to document and enhance policy and procedures for AppCAA. The VISTA will also create and deploy a client satisfaction survey and a client referral system to ensure AppCAA remains focused on identifying and truly meeting client needs who are in poverty. AppCAA's VISTA Member will also assist with the first year update to the agency's comprehensive community needs assessment, including the development of client focus groups. A final task that will be assigned to the VISTA Member will be to work with existing staff to create training manuals for key agency processes to assist in transition, and succession planning. This member will work out of the AppCAA Gate City Office.

Program Benefits : Choice of Education Award or End of Service Stipend, Stipend, Living Allowance, Training, Relocation Allowance, Health Coverage*

- For details about AmeriCorps VISTA healthcare benefits, please visit <http://www.vistacampus.gov/healthcare>

Terms : Permits attendance at school during off hours, Car recommended, Permits working at another job during off hours.

Service Areas : Community and Economic Development

Skills : Computers/Technology, Time Management, Team Work, Community Organization, Communications

SUMMARY

Program Type:

AmeriCorps VISTA

Program

Agency Capacity Development VISTA

Program Start/End Date

03/31/2019 / 03/31/2020

Work Schedule Full Time

Education level

High school diploma/GED

Accepting Applications

From 06/27/2018 To 05/31/2019

Contact Abby Hanks

175 Military Ln

Gate City VA 24251

804-726-7939 abigail.hanks@dss.virginia.gov Listing ID 75177

February Job Postings

Financial Empowerment VISTA Program Coordinator

AppCAA currently offers various types of client services including Economic Development, Children's Programs, Housing and Community Solutions, and Volunteer Programs. Along with these programs, this VISTA project will provide the necessary resources for creating new Agency Programs, and strengthen ones already in place. The VISTA member's main responsibility will be the support of AppCAA's integrated Family Financial Empowerment Program. The VISTA Member will be given objectives such as recruiting local partners, working on adult and youth program curricula, planning cohort implementation and locating appropriate program facilities. This program will help families take control of the financial aspect of their life, developing knowledge and skills that may not have been offered to them in the past, and supporting them in building credit, savings and assets. AppCAA operates one of three Mobile Financial Opportunity Centers in the country.

Member Duties : AmeriCorps VISTA Members will assist AppCAA's staff in supporting AppCAA's Family Financial Empowerment Program. This will include recruiting individuals for various aspects of the program such as: partners to help support the program, professional volunteers to educate the classes, support volunteers for ancillary services/supports, and individuals that are interested in enrolling in the program. The VISTA Member will be asked to assist in development and/or modifications in the curriculum for the class, locate appropriate facilities for class sessions, plan youth classes and child care, making the classes accessible to all interested families. VISTA Members will see the first program graduation and be able to see how the program has improved clients' knowledge of and taking control of their financial future. This member will work out of the AppCAA Jonesville, VA Office.

Program Benefits : Living Allowance, Health Coverage*, Choice of Education Award or End of Service Stipend, Training, Relocation Allowance, Stipend

- For details about AmeriCorps VISTA healthcare benefits, please visit

<http://www.vistacampus.gov/healthcare>

Terms : Permits attendance at school during off hours, Permits working at another job during off hours, Car recommended

Service Areas : Community and Economic Development

Skills : Community Organization, Team Work, Computers/Technology, Communications, Financial background a plus

SUMMARY

Program Type:

AmeriCorps VISTA

Program

Financial Empowerment VISTA Program Coordinator

Program Start/End Date

03/31/2019 - 03/31/2020

Work Schedule Full Time

Education level

High school diploma/GED

Accepting Applications

From 06/29/2018 To 05/31/2019

Contact Abby Hanks

175 Military Ln Gate City VA 24251

804-726-7939 abigail.hanks@dss.virginia.gov **Listing ID** 75178

February Job Postings

Ballad Health
Indian Path Medical Center
Patient Access Representatives (PT – No Benefits)
Patient Access Representative (FT – Evenings)
Patient Access Representative (FT 0 Days)
<https://www.balladhealth.org/careers/find-jobs>

Ballad Health
Dickenson Community Hospital
Patient Access Representative (Full Time)
LPN (Green Oak) 7a – 7:30p
<https://balladhealth.teds.com/careers/views/tabMenuWrappers/searchJobs.xhtml>

Ballad Health
Norton Community Hospital
Unit Clerk, Emergency Department (7:30p – 3a with Rotation)
<https://balladhealth.teds.com/careers/views/tabMenuWrappers/searchJobs.xhtml>

Ballad Health
Holston Valley Medical Center
Environmental Services Tech
Registered Polysomnography Tech
<https://www.balladhealth.org/careers/job-search-2>

Ballad Health
Lonesome Pine Hospital
Admitting Receptionist (FT)
Registered Nurse (Emergency Department) (FT Nights)
<https://www.balladhealth.org/careers/job-search-2>

ARH Hospital
Middlesboro, KY
Staff Nurse Specialty Tier 1
Laboratory Assistant
<https://careers-arh.icims.com/jobs/search?ss=1&searchLocation=12781-12801-Middlesboro>

ARH Hospital
Whitesburg, KY
Environmental Service Aide
Staff Nurse – Tier 2
Certified O.R. Technician
<https://careers-arh.icims.com/jobs/search?ss=1&searchLocation=12781-12801-Whitesburg>

February Job Postings

Virginia Department of Social Services
Norton VA

Benefit Programs Specialist I

<https://virginiajobs.peopleadmin.com/postings/137728>

Food City – K-VA-T Food Stores Inc.
Church Hill TN

Pharmacy Tech (Non-Certified)

https://www.indeed.com/jobs?as_and&as_phr&as_any&as_not&as_ttl&as_cmp&jt=all&st&as_src&salary&radius=25&l=24219&fromage=15&limit=30&sort&psf=advsrch&vjk=f3d130b8957c423f

Burke's Outlet

Norton, VA

Store Associate

<https://beallsinc.taleo.net/careersection/burkes/jobdetail.ftl?job=190001FI&tz=GMT-05%3A00>

Burkes Outlet

Norton, VA

Supervisor

<https://beallsinc.taleo.net/careersection/burkes/jobdetail.ftl?job=190001FH&tz=GMT-05%3A00>

Lowe's

Wise, VA

Store Seasonal Employee

Merchandising Services Associate

Sales Specialist Flooring

Sales Specialist Appliances

<https://jobs.lowes.com/search-jobs/24293%2C%20Wise%2C%20VA/1627/4/6252001-6254928-4794277-4829341/36x975/-82x5947/100/2?pc=24293>

Tempur Sealy International, Inc.

Material Handler

<https://recruiting.adp.com/srccar/public/RTI.home?c=1124607&d=ManufacturingCareerSite#/>

Dominion Energy

St. Paul, VA

Laborer

<https://careers.dominionenergy.com/job/ST-PAUL-Laborer-%284050%29-VA-24283/537279400/>

February Job Postings

Belk

Wise, VA

PT Support

<https://www.belkcareers.com/job/BELKUS289/PT-Support-Ridgeview-Mall-Belk-561>

Ollies Bargain Outlet

Wise, VA

Sales Associate

<https://www.ollies.us/careers/jobdetails/?JobPositionId=FbEJ8JnZ1dgKbj8JSe%2bvlg5PAzUzsrEYJ2ngKNpFDt0%3d>

FAS Mart

Gate City

Sales Associate

<https://storecareers-gpminvestments.icims.com/jobs/8653/sales-associate/job?mode=job&iis=Indeed&iisn=Indeed.com&mobile=false&width=1140&height=500&bga=true&needsRedirect=false&jan1offset=-300&jun1offset=-240>

Goodwill Industries of Kentucky

Career Coach

Harlan, KY

https://www.indeed.com/jobs?as_and&as_phr&as_any&as_not&as_ttl&as_cmp&jt=all&st&as_src&salary&radius=25&l=24263&fromage=15&limit=10&sort&psf=advsrch&vjk=acbb5532f7420b64

Long John Silvers

Coeburn, VA

Team Member

<https://www.indeed.com/jobs?q&l=coeburn%2C%20VA&fromage=15&radius=25&start=20&vjk=75fc9c906e39471f>

Pathways

Wise, VA

Clinical Specialist I (Therapeutic Mentor)

<https://www.indeed.com/jobs?q&l=coeburn%2C%20VA&fromage=15&radius=25&start=20&vjk=be4b30acb8348a5c>

KFC

Wise, VA

Team Member

<https://my.peoplesmatter.com/mja/KFCPPP0001225/jobapp/GetStarted?sourceCode=IndeedOrganic,Indeed&jobOpenings=b3bfdab6-b5b5-4bfa-9f11-a740012b977c>