

# Mountain Empire Community College

## ADVISORY BOARD

*Tuesday, July 19, 2016 at 4:30 p.m.*

*Room: Kline Foundation Boardroom*

### Call to Order

The Mountain Empire Community College Advisory Board met on Tuesday, July 18, 2017 at 4:30 p.m. in the Kline Foundation Boardroom at Mountain Empire Community College. Ms. Alane Lovern, Vice Chair, called the meeting to order.

### Roll Call

#### SCOTT COUNTY

Rodney Baker – Yes  
Adrienne Hood - Yes  
David Kindle – No  
Keith Wilson - Yes

#### WISE COUNTY

Alane Lovern – Yes  
Bonnie Elosser – Yes  
Betty Cornett – Yes  
Teresa Adkins – Yes  
Mike Abbott – Yes

#### LEE COUNTY

Vickie Brown – No  
Gail Elliott – Yes  
Stacy Munsey – No  
David Graham – No

#### CITY OF NORTON

Tim Cassell – No

#### DICKENSON COUNTY

Burl Mooney – No

#### **OTHERS ATTENDING**

Ms. Lana Kennedy, Chair, Association of Classified Employees  
Ms. Sarah Gilliam-Burrell, Chair, Faculty Senate  
Mr. Ron Vicars, Vice President of Finance and Administrative Services  
Ms. Peggy Gibson, Executive Assistant to the President  
Dr. Kristen Westover, President

### APPROVAL OF MINUTES

A motion was made by Mr. Keith Wilson to accept the May 12, 2017 minutes as presented. The motion was seconded by Ms. Bonnie Elosser and passed unanimously.

### ADMINISTRATIVE REPORTS

Ms. Alane Lovern, Vice Chair, reported on the following information items:

- Introduction and welcome of new MECC President, Dr. Kristen Westover and Local Advisory Board members representing Wise County:
  - ✚ Mr. Michael Abbott
  - ✚ Ms. Betty Cornett

#### *Committee Preference Forms*

Ms. Lovern requested that Board members return their *Committee Preference* form to Peggy Gibson at the end of the meeting (**See Attachment Number One**).

***College Family Fall Picnic Date***

The date for the MECC College Fall Picnic is set for Wednesday, August 16, beginning at 12 noon in the Goodloe/Slemp Commons Area of Phillips/Taylor Hall. As a reminder, invitations will be mailed by the end of July.

**PRESIDENT'S REPORT – Dr. Kristen Westover**

Dr. Westover expressed how grateful she was to be a part of MECC and thanked everyone for their support during the Presidential Search and Transition process.

**ACTIVITIES REPORT**

Dr. Westover reviewed with Board members her current community involvement that included a list of community activities from July 1 through July 17, 2017 (**See Attachment Number Two**). Dr. Westover also mentioned that the second Presidential Transition meeting is scheduled for July 31<sup>st</sup> and is hoping to use the feedback from the Presidential Questionnaire for MECC's upcoming strategic planning purposes.

Dr. Westover shared with Board Members a brief presentation about herself, her educational journey and vision for MECC with the following title: ***Who Is That Women and Why Is She Here?*** (**See Attachment Number Three for details**).

Below are highlights from Dr. Westover's presentation:

- originally from Martinsville, VA
- has lived in Denver, Colorado, Oberlin, Kansas, and Lincoln, Nebraska
- dropped out of school at the age of 16 at which time she completed and passed her GED (was mailed the GED when she turned 18)
- completed her first college course at Colby Community College in Colby, Kansas
- received Master's degree from Fort Hays State University, Hays, Kansas
- received Doctorate degree (through summer residency) from Nova Southeastern University, Ft. Lauderdale, FL.
- taught high school at Norton Community High school for 10 years (coached and refereed volleyball and basketball)
- taught classes at Colby Community College where she then moved into Administration
- begin work at the State level - Kansas Board of Regents
- moved to Texas where she then had to opportunity to work at the University of Texas - Charles A Dana Center.
- While at the University of Texas, Dr. Westover mentioned that she worked closely with many community colleges and recognized that she wanted to be a part. She then moved back to Martinsville and began work for the Virginia Community College System at Patrick Henry Community College and now President of Mountain Empire Community College.

**Educational Beliefs:**

- Education Empowers.
- Every student can learn.
- Learning should be a lifelong process.
- Individuals have individual learning styles.
- Technology should be used as an instructional tool when it serves to enhance educational practices.

- Teaching requires patience, understanding, empathy, and compassion.

#### Why Am I Here?

- MECC has a tradition that she wanted to be a part of – tradition of putting their students first with 68 percent of the community and region touched or engaged with the college in some way. Dr. Westover also talked about MECC's strong Vision and Mission and mentioned that the reason we are here is for the students!

#### On The Horizon....

- Complete 2021 Goals
- Enrollment Changes
- SACSCOC
- Multiple Measures for Placement
- Strengthening connections with educational and external partners
- Strategic planning
- Changing student characteristics
- Building southwest Virginia's new economy.... **One Student at A Time**

#### Enrollment Report

Dr. Westover presented the 2017 Summer Semester Preliminary Enrollment Report. MECC headcount for Summer Semester is 773 compared to last year's headcount of 837; a decrease of (8) percent. The College's FTE is 322 this year compared to 345 last year; down approximately (6) percent (**See Attachment Number Four**)

The College anticipates that enrollment should increase slightly due to Mountain Music School and other summer enrollments. The overall FTE average for the VCCS is down approximately 3% at this time.

#### FOUNDATION and INSTITUTIONAL ADVANCEMENT REPORT ~

No report (Position has not been filled)

#### PRESIDENT'S STAFF REPORTS

##### VICE PRESIDENT OF ACADEMIC AND STUDENT SERVICES – Dr. Vickie Ratliff

No report - Dr. Ratliff was attending the SACSCOC in Austin, TX

##### VICE PRESIDENT OF FINANCIAL & ADMINISTRATIVE SERVICES – Mr. Ron Vicars

Mr. Vicars reported on the following items:

- ✚ *Personnel Report* – Mr. Vicars reviewed the personnel report with board members (**See Attachment Number Three**).
- ✚ *Local Funds Expenditure Report* (**See Attachment Number Four**) – Mr. Vicars reviewed the Local Funds Expenditure Report ending June 30, 2017.

## COMMITTEE REPORTS

### Executive Committee

No report

### Curriculum Committee

No report

### Finance and Facilities Committee

The Finance and Facilities Committee was unable to meet due to lack of quorum but those in attendance were in consensus that the full board approve the following:

- ❖ 2017-2018 Local Funds Expenditure Plan (**See Attachment Number Five**) ~ Mr. Vicars reviewed with Board members the 2017-2018 Local Funds Expenditure Plan. Included in the bookstore budget was a \$300,000 request for transfer to capital projects for a One Stop Center which will most likely be addressed this year. Mr. Vicars also brought to the Board's attention the Contingency and Interest Income in the amount of \$100,000 to support ADA Compliance recommendations from the American for Disabilities Act survey which was completed by the VCCS. Mr. Vicars mentioned that we have been notified of several issues such as van handicap parking, signage issues, and doorways that the College will need to address. A motion to approve the 2017-2018 Local Funds Expenditure Plan was made by Mr. Keith Wilson, seconded by Mr. Rodney Baker and passed unanimously.

### OLD/NEW BUSINESS

Resolution for outgoing Board members, Mr. Bobby Tuck and Mr. Dennis Sturgill was read into the minutes by Ms. Alane Lovern (**attached herewith and becomes a part of the minutes**). Mr. Keith Wilson made the motion to approve the resolutions as presented. A second was made by Mr. Mike Abbott and was passed unanimously.

### PUBLIC COMMENTS

[Ms. Bonnie Elosser inquired how the Red Fox Grill was doing in providing food service on the MECC campus?](#) ~ Mr. Vicars shared that the Red Fox Grill is doing very well and has been very busy during the summer months providing the food service for programs such as MECC's Governor School, Talent Search camps, and the upcoming Mountain Music School which is scheduled to begin next week.

[Ms. Betty Cornett inquired if MECC still used a great deal of textbooks for classroom instruction or if the bulk of the instruction was offered online?](#) ~ Mr. Vicars shared that it was dependent on the instructor and mentioned that the books purchased by the bookstore were for students to buy. He shared that some instruction is through OER (Open Educational Resources) type material which is intended to be the textbook for the class and is available via PDF form so that students can view on their phones, tablets or laptops but that some classes still required textbooks.

**NEXT MEETING DATE**

The next meeting date will be Tuesday, September 19, 2017.

**ADJOURNMENT**

There being no further business the meeting adjourned at 5:38 p.m.

Respectfully Submitted,

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Kristen Westover, President & Secretary to the Board

APPROVED:

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Chair/Vice Chair of the Board

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Date