



Mountain Empire Community College

INSTRUCTIONS ON HOW TO ADD YOUR SCHOOL EMAIL TO YOU MOBILE DEVICE

You can stay connected to your MECC student email by setting your account to view on any mobile device. In order to receive student email to your Android, iPhone or other device, follow these steps:

1. **NOTICE:** Even though your VCC/MECC student name will appear as jsmith0000@email.vccs.edu, it is a **Gmail** account.



2. Download or open the **Gmail** app on your mobile device.
3. If you had to download the app,

- Enter your email address: jsmith0000@email.vccs.edu

9:59

Cancel accounts.google.com AA ↻

Google

Sign in

with your Google Account. You'll also sign in to Google services in your apps & Safari.

Email or phone

[Forgot email?](#)

[Create account](#) [Next](#)

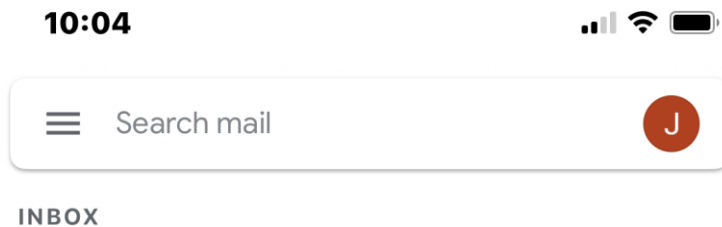
- You'll be redirected to this page:



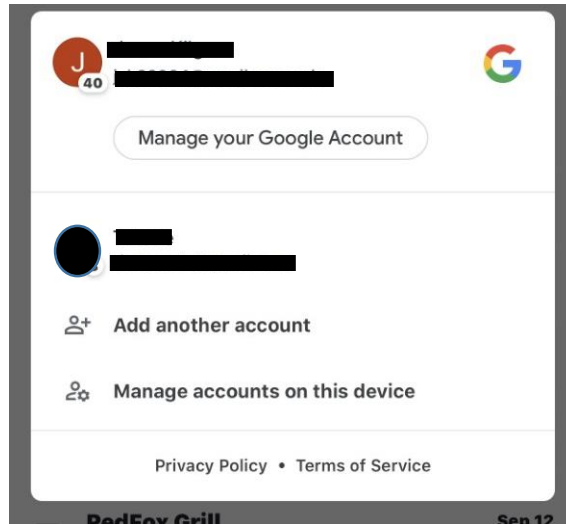
- Enter you **MyMECC** log in information
- You will be redirected back to **Gmail** app and your account is now on your device

4. If you already have a **Gmail** account and the app:

- Click on your account icon



- Click Add another account



- Repeat step #3 and your account will be added to your **Gmail** app. To see all emails from multiple accounts, select **All Inboxes**.