

AGENDA
MOUNTAIN EMPIRE COMMUNITY COLLEGE
BOARD MEETING
TUESDAY, MARCH 17, 2015
4:30 p.m.
DALTON CANTRELL HALL BOARDROOM

- I. Welcome and Call to Order – Mr. Rex McCarty, Chair
- II. Approval of January 20, 2015 Minutes
- III. Administrative Reports
 - A. Chair – Mr. Rex McCarty
 - ✦ Recognition of Guests
 - ✦ Strategic Planning Retreat – Wednesday, March 25, 10:00 a.m. – 3:00 p.m. – Cove Ridge Center
 - ✦ John Fox Festival – Wednesday, March 18, 10:00 a.m. – 12:00 p.m. Goodloe Center
 - ✦ Student Awards Ceremony – Thursday, May 7 at 6:00 p.m.
 - ✦ Celebration of People with Lunch – Thursday, May 14 at 10:00 a.m. – Goodloe Center
 - ✦ Board Meeting/Graduation/Dinner – Friday, May 15 beginning at 4:30 p.m. with Graduation to follow at 6:00 p.m./Dinner at the Fox House around 7:30 p.m.
 - B. President's Report – Dr. Scott Hamilton
 - 1. Review of MECC Mission Statement
 - C. Foundation Report – Ms. Donna Stanley
 - D. President's Staff Reports
 - 1. Academic and Student Services – Dr. Vickie Ratliff
 - 2. Financial and Administrative Services – Ms. Donna Shelton
 - 3. Institutional Advancement – Ms. Donna Stanley
- IV. Committee Reports
 - A. Executive Committee
 - 1. President's Mid-Year Progress Report on 2014-2015 Goals
 - B. Finance and Facilities Committee
 - C. Curriculum and Student Affairs Committee
- V. Old/New Business – Activation of the 2015 Nominating Committee – Mr. McCarty
- VI. College Feature: SENSE (Survey of Entering Student Engagement) report – Dr. Ken Tucker
- VII. Public Comments/Other
- VIII. Next Meeting Date – (Graduation) Friday, May 15, 2015
- IX. Adjournment



Mountain Empire Community College

ADVISORY BOARD

Tuesday, March 17, 2015 at 4:30 p.m.

Room: Dalton Cantrell Hall Boardroom

Call to Order

The Mountain Empire Community College Advisory Board met on Tuesday, March 17, 2015 at 4:30 p.m. in the Dalton Cantrell Hall Boardroom at Mountain Empire Community College. Mr. Rex McCarty, Chair, called the meeting to order.

Roll Call

SCOTT COUNTY

Jane Carter – Yes
Bob Etherton - No
Adrienne Hood – No
Rex McCarty – Yes

WISE COUNTY

Alane Lovern – No
Bonnie Elosser – Yes
Bobby Tuck – Yes
Teresa Adkins – Yes
Dennis Sturgill – No

LEE COUNTY

Vickie Brown – Yes
Gail Elliott – Yes
Mary Ruth Laster – Yes
David Graham – Yes

CITY OF NORTON

Robert Isaac – Yes

DICKENSON COUNTY

Burl Mooney – Yes

OTHERS ATTENDING

Ms. Lana Kennedy, Association of Classified Employees
Mr. Cody Huneycutt – Student Government Association
Dr. Vickie Ratliff, Vice President of Academic and Student Services
Ms. Donna Shelton, President's Staff
Ms. Donna Stanley, President's Staff
Ms. Peggy Gibson, President's Staff
Dr. Scott Hamilton, President
Dr. Ken Tucker, MECC Professor, Sociology and Geography

APPROVAL OF MINUTES

A motion was made by Ms. Mary Ruth Laster to accept the January 20, 2015 minutes as presented. The motion was seconded by Ms. Bonnie Elosser and passed unanimously.

ADMINISTRATIVE REPORTS

Mr. McCarty reported on the following information items:

Recognition of Special Guests included:

- Lana Kennedy – Association of Classified Employees Chair
- Cody Huneycutt – Student Government Association
- Dr. Ken Tucker – MECC Professor – The College Feature this week is: SENSE Report

- Mr. McCarty reminded board members of the following dates:
 - Wednesday, March 18 John Fox Festival 10:00 p.m. – 12:00 p.m.
 - Wednesday, March 25 Strategic Planning Retreat 10:00 a.m. – 3:00 p.m.
 - Thursday, May 7 Student Awards Ceremony 6:00 p.m.
 - Thursday, May 14 Celebration of People with Lunch 10:00 a.m. – 12:30 p.m.
 - Friday, May 15 Board Meeting/Graduation/Dinner 4:30 p.m. – 8:30 p.m.

PRESIDENT'S REPORT – Dr. Scott Hamilton

ACTIVITIES REPORT

Dr. Hamilton reviewed with Board members his current community involvement that included memberships as well as a list of community activities from January 22, 2015 through March 16, 2015. (See Attachment Number One)

Dr. Hamilton presented the President's Report on the following items: (See Attachment Number Two with Details)

Below is Dr. Hamilton's comments from his report:

- **Enrollment Report**

Dr. Hamilton presented the Spring Semester 2015 Preliminary Enrollment Report. MECC headcount for Spring Semester 2015 is currently at 2,276 compared to 2,338 last year at this time, a decrease of (3) percent. The College's FTE is 1,458 this year compared to 1,449; up 1 percent. Dr. Hamilton reported that the figures we have at this time are not final and will vary from day to day. He also mentioned that there was still dual enrollment coming in from the high schools that will need to be added.

Dr. Hamilton stated that MECC had just experienced the longest weather closure in the history of the college, with no significant damage to the College. The combination of heavy snows and freezing rain over a two week period in February created extremely difficult conditions throughout the college district that made travel almost impossible on many days.

- **Facilities**

Dr. Hamilton reported that there had been no significant changes in campus facilities since the January 2015 meeting.

- **President's Mid-Year Goals Report**

Dr. Hamilton reviewed the progress of the President's Mid-Year Goals with Board member. (See Attachment Number Three – President's Mid-Year Goals Report) Dr. Hamilton stated that the College

was on track to meeting most of these goals and that the areas the College will not meet will be the goals related to enrollment.

The Report will be finalized at the end of the year and submitted to Dr. DuBois.

- **Budget and Personnel**

Dr. Hamilton reported that the College will be looking to fill the Vice President of Financial & Administrative Services position which will be vacated September 1 by Ms. Donna Shelton. Dr. Hamilton mentioned that it will be hard to find a replacement for Ms. Shelton and thanked her for her years of dedication and hard work.

FOUNDATION REPORT – Ms. Donna Stanley

Ms. Stanley updated the Board regarding the MECC Foundation Internal Campus Campaign activities. The activities were planned with the idea of trying to create a higher participation level of giving among the employees. The Foundation has also been collecting ideas from the Roundtable breakfast/lunch discussions that include faculty, staff, and administrators; and had received good feedback from the employees regarding what can be done to improve retention, success, and graduation rates for our students. She also mentioned that some of the feedback will be included in the College's planning process.

Other items reported by Ms. Stanley:

Year to Date Gifts total - \$28,283

- ⚡ **Upcoming Events for the Foundation include: (See Attachment Number Four)**

- | | | |
|--------------------------------|---|---|
| ○ The John Fox, Jr. Festival | <u>Wednesday, March 18, 2015</u>
10:00 a.m. – 12:00 p.m. | Dr. David Sam, Poet
Donald Davis, Author/Storyteller |
| ○ Scholars Recognition Night | <u>Thursday, April 9, 2015</u> | 6:00 p.m. Goodloe Center |
| ○ MECC Foundation Gala | <u>Saturday, April 25, 2015</u> | 6:00 p.m. Goodloe Center -
Honoree, Mr. H. Ronnie Montgomery |
| ○ Auto World-MECC Golf Classic | <u>Friday, May 8, 2015</u> | Lonesome Pine Country Club |
| ○ Cedar Hill Golf Tournament | <u>Friday, July 31, 2015</u> | Cedar Hill Country Club |

PRESIDENT'S STAFF REPORTS

VICE PRESIDENT OF ACADEMIC AND STUDENT SERVICES – Dr. Vickie Ratliff

Dr. Ratliff updated Board members on the following items:

- Due to weather related conditions, the College was closed for two and a half weeks which has caused the college and faculty to do some creative scheduling. Dr. Ratliff stated that some of the

- faculty had used Spring Break to make up some of the heavier labs and that faculty were able to communicate with students using the class on-line component during the time the College was closed.
- Website Redesign – There has been a major overhaul of MECC’s website with a completion date scheduled for July 1.
- Updated Technology – Dr. Ratliff has been working with Comcast regarding the purchase of technology that will allow us to add information to Channel 6 which is the TV channel dedicated to MECC.
- The College Catalog and Handbook has been redesigned.
- The College has now contracted with the company that owns the billboard at the south entrance of MECC and will be able to use it for advertisement by the first of April.
- SDV Redesign – Dr. Ratliff reported that 100% of the students had completed the three day class with an “A” and stated that the program had been recognized by the VCCS as a finalist in the Excellence in Education Award; presentation will be made at the 2015 New Horizons Conference.
- Quick Start Program – Dr. Ratliff reported that the first session had started today (March 17) with 7 students enrolled. The program is designed to target students who are interested in taking college classes but may not be college ready. This is a free class offered 2 days a week for approximately 6 weeks. With completion of this class, students will receive help in preparing for the placement test, career counseling, time management, study skills, and basic math, English and IT skills. In addition, students will receive 3 credit hours if they register for classes. The program will target students who have applied for admission but have not registered for classes nor have taken the placement test. The second session is scheduled to begin in May.
- Don’t Procrastinate, GO 8 – Dr. Ratliff mentioned that in order to increase FTE, MECC is offering 30 classes that will run for eight weeks. (See Attachment Number Five)
- Workforce special interest classes - Sewing and Basic Computers
- Dr. Ratliff mentioned two Plugged-In cohort classes; CNA (Clintwood) with 15 students enrolled, and Electrical Training (Scott County) with 18 students enrolled. These classes are designed for students who have just completed or still working on their GED and are able to take classes at the same time.
- Dr. Ratliff reported that forty (40) Financial Aid workshops are planned which will include MECC, area high schools, and various other locations around the service region before the end of April.
 - 3rd Annual Sweet Folk Music Festival Saturday, March 21 at 9:00 a.m. – 9:00 p.m. with a concert beginning at 6:00 p.m.
 - Annual Spring Fling April 22 beginning at 11:30 a.m.
 - Workforce Development and Hospitality Training Workshop- Free event
 - Open enrollment for summer and fall 2015 begins April 6.

VICE PRESIDENT OF FINANCIAL & ADMINISTRATIVE SERVICES – Ms. Donna Shelton

Ms. Shelton reported on the following items:

Ms. Shelton reported that she and Dr. Ratliff had been working with Financial Aid regarding the Blackboard Enhancement Program that will provide 24/7 assistance to students regarding financial aid, and basic account information. The program is scheduled to be fully implemented and operational by July 1, 2015.

Ms. Shelton also reported that the business office is in the process of implementing student financial aid and other student account refunds to a debit card. Ms. Shelton has been working with Powell Valley National Bank and reported that their ATM's have been set up to accept the card.

Personnel Report – Ms. Shelton reviewed the personnel report with board members. (See Attachment Number Six) Ms. Shelton informed board members that she plans to retire September 1, 2015.

Local Funds Expenditure Report – Ms. Shelton reviewed the Local Funds Expenditure Report ending February 28, 2015. (See Attachment Number Seven) In addition, Ms. Shelton stated that an RFB had been put out to do more paving after graduation this year.

INSTITUTIONAL ADVANCEMENT – Ms. Donna Stanley

No Report

COMMITTEE REPORTS**Executive Committee**

No Report

Finance and Facilities Committee

No Report

Curriculum and Student Affairs Committee

No Report

OLD/NEW BUSINESS

Dr. Hamilton presented to the Board a copy of the MECC Mission and Vision Statement for review. (See Attachment Number Eight) A motion was made by Mr. Bob Isaac to accept the College's Mission and Vision Statement as presented. The motion was seconded by Mr. Rex McCarty and passed unanimously.

Mr. Rex McCarty, Board Chair, appointed the following Board members to the Nominating Committee: Ms. Jane Carter, Ms. Bonnie Elosser, and Dr. Vickie Brown. Peggy Gibson will arrange a meeting for the Committee.

PUBLIC COMMENTS

Ms. Mary Ruth Laster inquired if there had been an increase in traffic flow since the historical society materials had been housed in the MECC library. Dr. Ratliff stated that the College had hired a new person in the library, Mr. Phil Edwards, and that he had been able to create a database for easier access and that there had been an increase in traffic and interest.

Ms. Bonnie Elosser stated that in reviewing the President's Mid-Year Goals, she felt that the College had made remarkable progress. Ms. Elosser also mentioned that the tribute for Dr. George Vaughan was very successful and had raised close to \$100,000 for the leadership endowment.

COLLEGE FEATURE

Dr. Ken Tucker, MECC Professor, presented a PowerPoint presentation regarding the SENSE (Survey of Entering Student Engagement) survey report (See Attachment Number Nine). The SENSE benchmarks are groups of conceptually related survey items that address key areas of entering student engagement. The six benchmarks denote areas that educational research has shown to be important to entering students' college experiences and educational outcomes. Ideally, colleges engage entering students in all six benchmark areas, beginning with a student's first contact with the institution and continuing through completion of the first three weeks of the initial academic term. The SENSE Benchmarks are: Early Connections, High Expectations and Aspirations, Clear Academic Plan and Pathway, Effective Track to College Readiness, Engaged Learning, and Academic and Social Support Network. Dr. Tucker reported that 329 colleges had participated in this survey and was very pleased with the MECC numbers; stating that in some areas, MECC had outperformed some of the top-performing colleges. Dr. Vickie Ratliff mentioned that the CCSSE (Community College Survey of Student Engagement) survey will be conducted with returning/graduate students. The CCSSE serves as a complementary piece to the SENSE, with a more broad focus on the student experience.

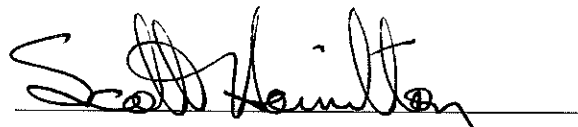
NEXT MEETING DATE

May 15, 2014 – (Graduation) Dinner will follow at the Fox House.

ADJOURNMENT

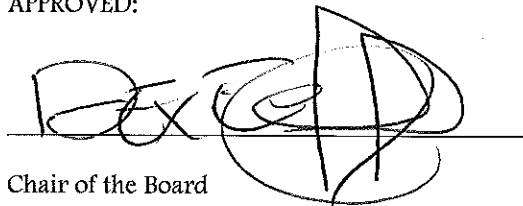
There being no further business the meeting adjourned at 5:45 p.m.

Respectfully Submitted,



Scott Hamilton, President & Secretary to the Board

APPROVED:



Chair of the Board

5/15/15
Date

President's Activity Report 03/17/15

Date	Activity
1/22	College Council Meeting MECC Foundation Board Meeting
1/23	Dinner meeting with Maintenance and Housecleaning staff
1/26	Lunch with Staff
1/26	Lonesome Pine Hospital Board of Directors Meeting
1/27	Dickenson County Board of Supervisors meeting – Clintwood
2/2	Lunch with Staff
2/3	Interview with Glen Gallaway
2/4-2/5	Legislative visit with students – Richmond
2/10-2/12	ACOP Meeting – Richmond
2/16-2/20	Weather Closure – College closed all week
2/23-2/27	Weather Closure – College closed all week
3/3	Technical Programs advisory council meeting – Goodloe Center
3/16	Employee Luncheon

President's Report 3/17/2015

Facilities Update

No significant changes since 1/20 meeting

Programs

Enrollment

I will start with the usual caveat that figures we have at this time are not final and will vary somewhat from day to day. There is still some dual enrollment coming in from the high schools that will need to be added. Right now MECC is virtually even on FTE with where we were last year at this time. The latest report from the VCCS is showing we are just 0.07% below last year's FTE. When you consider that fall term was down by 9.3%, the fact that we are virtually at the same FTE for spring of 2015 is remarkable.

For comparison purposes Virginia Highlands is up 1.10 for spring. Wytheville is down -3.25% and Southwest is up 4.17%. The overall all average FTE for the VCCS is down -3.25% at this time.

MECC just experienced the longest weather closure in the history of the college. The combination of heavy snows and freezing rain over a two week period in February created extremely difficult conditions throughout the college district that made travel almost impossible on many days. Lee County was declared a natural disaster area and the National Guard was called in to help. A substantial amount of property damage occurred due to collapsing roofs from the weight of the heavy snowfall. Fortunately, MECC did not experience any property damage from the heavy snows.

Budget and Personnel

Not a lot to report on personnel since we are in the middle of the semester and there have not been many changes. With one exception. Donna Shelton has announced that she will be retiring September 1st of this year. We are currently in the search process for her replacement.

Strategic Planning

We are in the process of completing our strategic plan for the 2015/16 school year and will be conducting a planning retreat next Wednesday, March 25th at the Cove Ridge Center. We are inviting all Advisory and Foundation board members to participate if they are so inclined. We will begin at 10AM and lunch will be provided. Please let Peggy know if you will be attending.

Update on President's Goals for 2014/15 school year: See handout on goals update.

**SPRING SEMESTER 2015
PRELIMINARY ENROLLMENT REPORT**

HEADCOUNT	3/18/14	3/17/15	% CHANGE
Full-Time	1,034	1,101	6
Part-Time	1,304	1,175	(10)
Male	907	891	(2)
Female	1,431	1,385	(3)
Total	2,338	2,276	(3)

FTEs	3/18/14	3/17/15	% CHANGE
	1,449	1,458	1

2013-2014 and 2014-2015 Full-Time Equivalent Students

	2013-14	2014-15
Summer	385	359
Fall	1,808	1,642
Spring	1,530	1,480 (projected)
Annualized FTEs	1,862	1,741 (projected)

Mission Statement

Mountain Empire Community College's mission is to provide quality higher education and workforce training programs and services that are financially and geographically accessible and meet individual, business, and community needs.

Vision Statement

Our vision is to educate a diverse group of students by developing the skills they need for success, instilling a commitment to the community, and promoting an understanding of the broader global community.

Local Funds Expenditures

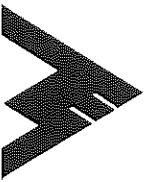
Ending February 28, 2015

Category	Budget 2014 - 2015	Expenditures To Date	Budget Balance
I. Contributions of Localities:			
A. Maintenance & Operation:			
College Board	\$ 5,000	\$ 2,280	\$ 2,720
President's Office	\$ 23,000	\$ 13,909	\$ 9,091
Fiscal Operations	\$ 3,000	\$ 1,523	\$ 1,477
Student Aid	\$ 30,000	\$ 6,989	\$ 23,011
Home Craft Days	\$ 35,000	\$ 28,943	\$ 6,057
Mountain Music School	\$ 26,000	\$ 22,365	\$ 3,635
Site Development	\$ 3,000	\$ -	\$ 3,000
Total Maintenance & Operation	\$ 125,000	\$ 76,009	\$ 48,991
B. Small Business Center	\$ 30,250	\$ 15,125	\$ 15,125
Total Contributions of Localities	\$ 155,250	\$ 91,134	\$ 64,116
II. Student Activity Fee & Vending Commissions:			
A. Student Activities	\$ 64,000	\$ 33,940	\$ 30,060
B. Vending Operation Expenses	\$ 5,000	\$ -	\$ 5,000
Total Student Activity Fee & Vending Commissions	\$ 69,000	\$ 33,940	\$ 35,060
III. General Auxiliary Fee:	\$ 300,000	\$ 96,277	\$ 203,723
IV. Bookstore			
A. Salaries	\$ 200,000	\$ 140,000	\$ 60,000
B. Textbooks and Supplies	\$ 988,240	\$ 789,427	\$ 198,813
C. Operating	\$ 52,190	\$ 18,043	\$ 34,147
D. Transfer to capital projects	\$ -	\$ -	\$ -
Total Bookstore	\$ 1,240,430	\$ 947,470	\$ 292,960
V. Contingency and Interest Income			
A. Transfer to capital projects -	\$ -	\$ -	\$ -
Total Contingency and Interest Income	\$ -	\$ -	\$ -
VI. Construction Projects			
A. Dalton-Cantrell Hall Renovation Site Work	\$ 18,585	\$ -	\$ 18,585
B. Solar Training Roof	\$ 26,713	\$ 21,638	\$ 5,075
C. Parking Lot A-B Improvements	\$ 46,631	\$ 43,260	\$ 3,371
Total Construction Projects	\$ 91,929	\$ 64,898	\$ 27,031
TOTAL ALL	\$ 1,856,609	\$ 1,233,719	\$ 622,890

MOUNTAIN EMPIRE COMMUNITY COLLEGE

PERSONNEL UPDATE MARCH 2015

<u>EMPLOYEE</u>	<u>POSITION</u>
<u>NEW HIRES</u> Philip Edwards Clintwood	Accepted the classified position, IT Specialist I, in the Wampler Library on March 2
<u>OPEN POSITIONS</u>	Accepting applications for the following positions: <ul style="list-style-type: none">• Faculty position, Energy Technology, in the Applied Science and Technology Division replacing Tom Bush with a closing date of March 31• Administrative faculty position, Vice President, in the Office of Financial and Administrative Services replacing Donna Shelton with a closing date of April 10 Screening Committees are reviewing the following applications <ul style="list-style-type: none">• Grant-funded part-time position, Administrative and Office Specialist II, in the Applied Science and Technology Division replacing Beth Robinette• Grant-funded classified position, Education Support Specialist III (Talent Search Advisor), in the Educational Talent Search Program in the Office of Student Services replacing NaKeisha Talley



President's Goals Mountain Empire Community College Strategic Planning Strategies 2014-15

Goal	Strategic Focus	Leader	Final Report, June 2015
Increase annualized FTES enrollment by 1% in 2014-2015, from 1862 in 2013-2014 to 1881 in 2014-15.	Access	Vice President of Academic & Student Services, Deans, Dean of Enrollment Services & Financial Aid	Annualized data not yet available.
Increase the number of unduplicated individuals served in non-credit training by 20%, from 1,397 in 2013-2014 to 1676 in 2014-15.	Access	Dean of Workforce Development	Data not yet available.
Increase dual enrollment by 3.0%, from 393 FTES in 2013-2014 to 405 in 2014-15.	Access	Vice President of Academic & Student Services, Dual Enrollment Director, Academic Deans	Data not yet available.
The Great Expectations Program will increase the number of participants from 39 in 2013-14 to 42 in 2014-15 with a 60% retention rate from Fall to Spring.	Access	Great Expectations Director, Student Services Dean	The Great Expectation Program has increased the number of participants from 39 to 54 in 2014-2015. We had a retention rate of 84.62 from Fall to Spring.
Increase the number of 2013 high school graduates enrolling at MECC in the fall of 2013 by 1%, from 378 in Fall 2013 to 382 in Fall 2014.	Access	Dean of Enrollment Services & Financial Aid	The total number of 2014 high school graduates who enrolled at MECC in the Fall of 2014 from our service region schools was 334. This is a decrease of 11.64%.
Increase enrollment of the number of eligible AIMS Higher high school graduates by 1% from 155 in Fall 2013 to 157 in Fall 2014.	Access	Dean of Enrollment Services & Financial Aid	The number of 2014 high school graduate AIMS scholars who were enrolled at MECC for Fall 2014 was 147. This is a 5% decrease.
Coordinate all support services and activities associated with student outreach and coaching programs by establishing a Center for Student Outreach and Success	Access	Vice President of Academic & Student Services	Established Student Outreach and Support Center, effective August, 2014
The Financial Aid office will host at least 20 on-campus financial aid workshops during the Spring term to provide assistance to students with the process and promote early FAFSA completion.	Affordability	Dean of Enrollment Services & Financial Aid	The Financial Aid office will offer 31 FAFSA workshops on campus beginning on March 18th and ending on May 7th.

<p>Increase the number of students receiving financial aid by 1% from 2,015 in 2013-14 to 2,035 in 2014-15.</p>	<p>Affordability</p>	<p>Dean of Enrollment Services & Financial Aid</p>	<p>This number will not be available until after all aid is disbursed for Spring term (June 2015). However, we know that we are down from last year. In comparison to the same time last year we are down approximately 9%.</p>
<p>Reduce the cost of textbooks and related course materials by implementing OER adoptions or other costs savings in at least 10% of all course offerings in 2014-15.</p>	<p>Affordability</p>	<p>Vice President of Academic & Student Services, Deans and Faculty</p>	<p>The applied science and technology division offers approximately 327 unique classes each year we have made progress reducing or eliminating costs for textbooks and student resources in 37 classes meeting our goal of 10%. One class ITE 115 which is required in most programs is 100% OER and we offer over 40 sections of it each academic year saving the cost of textbooks for over 600 students.</p>
<p>Retention -- First time students, fall to spring: Increase retention from 70% based on 2009-2010 data to 75% by 2015.</p>	<p>Student Success</p>	<p>Vice President of Academic & Student Services, Deans</p>	<p>Not yet available.</p>
<p>Retention -- All Students enrolled, fall to spring: Increase overall retention (all students enrolled fall to spring), from 68% based on 2013-2014 data to 70% for 2014-15.</p>	<p>Student Success</p>	<p>Vice President of Academic & Student Services, Deans</p>	<p>Not yet available.</p>
<p>Increase on-line student success rates by 6 points (67% to 73%) as stated in the college's QEP goal by 2015.</p>	<p>Student Success</p>	<p>QEP Team, Student Success Committee</p>	<p>Online success rates improved and peaked during 2012-13, but returned to a rate of 68% in 2013-14. The most successful format appears to be hybrid, with a success rate of 80% in 2013-14. Lower success rates in the ELI courses also appear to have had an impact in overall online success rates.</p>
<p>The College will increase the number of transfer students to four-year institutions.</p>	<p>Student Success</p>	<p>Dean of Arts & Sciences</p>	<p>Not available until May 2015 (Requested that Kevin provide the 2014 number)</p>

Increase the attainment of General Education Certificates by 10% from 71 in 2013-2014 to 78 in 2014-2015.	Student Success	Dean of Arts & Sciences	% not available until May 2015
Develop and implement a comprehensive orientation program for the on-campus Dual Enrollment cohorts.	Student Success	Dean of Arts & Sciences and Dual Enrollment Coordinator	Orientation developed Summer 2014 and offered to JI Burton and Wise County cohorts on August 22, 2014
Completion -- Achieve a completion rate of 32% for the Fall 2012 Cohort.	Student Success	Vice President of Academic & Student Services, Deans	Data not yet available
Increase the number of Career Readiness Certificates (CRCs) from 142 in 2013-2014 to 200 in 2014-2015. This goal is based upon preliminary information from the VCCS and may be amended if changes are made by the VCCS.	Student Success	Dean of Workforce Development	On track to meet goal.
Increase employer awareness and recognition of CRCs by developing and implementing a marketing campaign aimed at employers.	Student Success	Vice President of Academic & Student Services Coordinator of Community Relations	Billboard campaign highlighting program areas launched. CRC information presented to civic clubs/employers (Workforce Development/Career Counselor)
Career Services will contact a minimum of 15 local businesses to develop partnerships that result in 10 academic-internship opportunities that promote student success.	Student Success	Director of Career Services and Dean of Student Services	On track to meet goal.
90% of first time students will enroll in SDV 100 class within the first semester or 15 credit hours.	Student Success	Dean of Student Services and SDV Coordinator	Waiting on report from IE. Preliminary reports indicate that we are on track to meet goal.
Promote student success by providing Parallel Tutoring to at least 110 students in 2014-15, with a 55% pass rate with a C or better and a retention rate of 70%. GAIN will provide tutoring services to 175 students in 2014-15, with a 55% pass rate with a C or better and a retention rate of 70%.	Student Success	Director of TRIO Programs and Dean of Student Services	Parallel Tutoring and Supplementary Instruction: The Parallel Tutoring Program served 71 Participants fall 2014, and 104 academic subjects were tutored. The success rate of the 104 subjects tutored was 77%. The goal set for the fall 2014 was at least a 55% success rate. Among the 71 participants, 74% are returning for the spring 2014 semester. The goal was set for at least a 70% retention rate.

			<p>In the fall 2014 semester for biology 101, 101 students participated in the SI Program. Out of the 101 students who participated, 62% passed the course successfully with a C or better. The goal was at least a 55% success rate.</p> <p>Among the 101 participants, 80% are returning for the spring 2014 semester. The goal was to retain at least 70% of the participants for the spring 2014 semester.</p> <p>GAIN Services: C or better – 84% Persistence – 81%</p> <p>Due to mandated reduction of budget, we were able to serve only 166. But this year, we are serving 175.</p>
<p>MECC's Wampler Library will increase the number of students with access to information literacy instruction from 583 to 983 by the end of the 2014 - 2015 academic year.</p>	<p>Student Success</p>	<p>Director of Library Services</p>	<p>Wampler Library has provided F-2-F instruction as well as two online resources (one new for 2014-15) for information literacy instruction. All students now have access to information literacy instruction. Library staff have promoted these resources among faculty; however, the only tracking of the number of students using these resources are for F-2-F engagement. Faculty, particularly with distance education courses, must encourage students to take the pre and post-tests for the online tutorials for information literacy instruction. Because all students are encouraged to take</p>

				SDV classes, library staff encourage the faculty of the SDV classes to have the students take the information literacy pre-test at the beginning of the SDV course and the post-test at the end of the semester. This would give us statistics to track the benefits of the information literacy instruction and the number of students reached through this instruction. Wampler Library staff will meet with the lead faculty of SDV to continue to promote use of the online tutorials and pre and post - tests.
Increase the number of employers served in the MECC service region through college credit and noncredit courses, customized training, layoff aversion, and other outreach efforts by 5%, from 282 in 2013-2014 to 296 in 2014-15.	Workforce	Dean	Workforce Development Center	Data not yet available
Increase revenue for Workforce Development services to \$200,000 in 2014-15.	Workforce	Dean	Workforce Development Center	Uncertain if this goal will be met; currently below projections.
Assist with the creation of eight new businesses.	Workforce/SBDC	Project Manager	Small Business Development Center	Thus far we have recorded 10 new jobs for this reporting period. We will continue to collect verified economic impact numbers for the 2014 calendar year thru March 2015. 2014 economic impact surveys were mailed on 1-19-2015.
Provide long-term counseling to 38 clients.	Workforce/SBDC	Project Manager	Small Business Development Center	36 log-term clients have been served as of January 23, 2015
Increase capital investment by \$2,200,000	Workforce/SBDC	Project Manager	Small Business Development Center	To date, capital investment has been increased by \$934,500.
Focused attention on Continuous Improvement				

<p>Raise \$400,000 in private gifts during the Foundation's 2014 annual fund drive, in addition to gifts received from Carol Buchanan estate and gifts from C. Bascom Slemp Foundation.</p>	<p>Resources</p>	<p>Vice-President Institutional Advancement</p>	<p>As of 12/20/2014, \$392,786 in gifts has been received in addition to those from the Buchanan Estate and Slemp Foundation. The MECC Foundation is on track to achieve goal. (Foundation has received \$4,647,379 in funds in 2014 as of 12/20/2014).</p>
<p>Raise \$2.1 million in grant funds for the 2014-2015 fiscal year.</p>	<p>Resources</p>	<p>Vice-President Institutional Advancement</p>	<p>As of 12/22/14, \$1,990,768 had been raised in grant funds for 2014-15, which is 95% of goal. Pending applications are not sufficient to raise a total of \$2.1 million, so depending on opportunities that arise in the 2nd half of the year, the goal may not be achieved.</p>
<p>Conduct first year of the public phase of the "Building for the Future" Major Gifts Campaign.</p>	<p>Resources</p>	<p>Vice-President Institutional Advancement</p>	<p>Public phase of campaign was announced in July 2014 with \$7.8 million in commitments already received toward \$9 million goal. The MECC Foundation will achieve this goal.</p>
<p>Submit application to the IRS to establish a Mountain Empire Community College Real Estate Foundation and begin assessing value of real estate and mineral interests gifted through Buchanan estate.</p>	<p>Resources</p>	<p>Vice-President Institutional Advancement</p>	<p>Progress on this goal is underway; first meeting of Ad Hoc Committee on Buchanan Estate has been conducted. Committee will guide college in assessing value and determining management of Buchanan real estate. If the Committee recommends the establishment of a real estate foundation, the MECC Foundation is on track to achieve this goal.</p>
<p>Complete all available updates on alumni database; establish leadership for an alumni program. Either participate in VCCS alumni study or launch alumni program with first function.</p>	<p>Resources</p>	<p>Vice-President Institutional Advancement</p>	<p>Alumni database has been sent off for updates and data has been returned by contractor. Currently working on alumni to serve on alumni committee to provide</p>

<p>Develop and implement an on-campus professional development academy for all faculty and staff.</p>	<p>Management</p>	<p>Vice-President Academic and Student Services</p>	<p>guidelines for alumni programming. The 40th year anniversary celebration of the VATNP program is scheduled for August 2015, which is to include all MECC RN graduates.</p> <p>Ongoing. A series of training classes on Excel have been provided, with Access to follow in the Spring. A variety of webinars have also been made available for faculty, staff and administrators. A session with Dr. Geddes was attended by all full-time faculty in October, 2014 on the topic of student engagement and retention.</p>
<p>Develop and implement effectiveness and efficiency strategies from VCCS benchmarking projects in the areas of Finance, Facilities, Human Resources, and Procurement.</p>	<p>Management</p>	<p>Vice-President Financial and Administrative Services</p>	<p>MECC participated in the cooperative IT purchase of desktop and notebook PC's by purchasing 129 desktop PC's which resulted in college savings of more than \$13,000. The total VCCS savings across all colleges exceeded \$509,000.</p> <p>MECC has completed testing and will implement the VCCS Refund to Card project for student refunds beginning in March 2015. Project leads for each function continue to participate in development of additional strategies for effectiveness and efficiencies as part of the WorkSmart Collaborative. As strategies are developed and prioritized, implementation and transition plans will be developed then executed on campus. Progress is as expected and ongoing.</p>

Assist with the implementation of WES non-credit registration system, in cooperation with Workforce Development	Management	Vice-President Financial and Admin. Services	The Business Manager and other staff have been participating in WES calls and WebEx's on development and testing of business processes. Group 1 testing identified unforeseen issues that must be resolved before additional group implementations will occur. Training will be conducted in spring 2015
Conduct training on scholarship system maintenance, as well as develop processes and procedures for updating online scholarship information system	Management	Vice-President Institutional Advancement	Training will be conducted in spring 2015
Improve the non-credit registration process with the implementation of WES.	Management	Dean of Workforce Development	MECC has been assigned to Group 3 for implementation. The VCCS is currently working with Group 1; however, the timeline for implementation has been pushed forward with little progress this year.
To seek program accreditation wherever possible and increase the number of industry recognized credentials as a result of accreditation – i.e., ATMAE and AHIMA.	Management	Dean of Applied Science & Technologies	ATMAE accreditation application is in self-study is due in March. Incorporated NCCER level one certifications in HVAC, Electrical, and welding courses. Added EKG tech to Nurse assisting program. Applying for AHIMA accreditation in spring 2015.
Document current division processes and responsibilities of the Dean of Arts and Sciences in preparation for transition to new leadership in the Dean's position for 2015-16.	Management	Dean of Arts & Sciences	Ongoing
In order to address an area of concern identified by graduate employer survey responses, the college will strive to create a culture of responsibility within our organization by modeling workplace professionalism, responsibility and accountability, and mirroring those expectations in our classrooms by expecting the same behavior from our students. We will strive to mirror the same expectations in our classrooms and community that employers expect in their workplaces.	Management	Vice-President Academic & Student Services, Deans and Faculty	Ongoing

<p>Implement 2014-2015 technology plan - Compliance with VCCS guidelines and the Chancellor's expectations for the 2014-2015 college technology plan.</p>	<p>Management</p>	<p>Director Center for Computing and Information Technology</p>	<p>Plan underway.</p>
<p>Increase awareness of MECC's programs in high school population by:</p> <ol style="list-style-type: none"> 1. Developing an introductory video for MECC that can be used for student recruitment as well as Fox Orientation 2. Developing specialized program handouts for those students who have expressed interest in a particular degree or career field 3. Increasing the number of follow up communications with high school students once they have enrolled to two mailers during the summer reminding them of upcoming deadlines and other pertinent information 4. Purchasing new recruitment "give away" items for recruiter events 5. Completing college planning guide 	<p>Management</p>	<p>Coordinator of Community Relations</p>	<ol style="list-style-type: none"> 1. Additional video was not funded in 2014-15 budget, however, a new commercial was produced. 2. Program handouts were completed -- salary information needs to be updated on those sheets. 3. A fall and spring mail out of classes and program offerings was completed and sent to 40,000 households. A "How to Enroll" postcard was produced specifically targeting high school students. 4. Marketing items have not been purchased (waiting for budget update) 5. College planning guide was completed in Fall 2014.
<p>Increase awareness of MECC's programs in the community by:</p> <ol style="list-style-type: none"> 1. Developing large enrollment-focused postcard mailers three times a year: spring, fall, summer to be mailed to all households 2. Expanding MECC "PROUD" campaign to include an event (concert or community service event for students and staff) 3. Introducing social media advertising 4. Producing a series of feature articles for the local newspapers featuring our programs and student success stories 5. Maintaining current level of advertising (radio, television, newsprint, billboard, movie theater, website) 	<p>Management</p>	<p>Coordinator of Community Relations</p>	<ol style="list-style-type: none"> 1.) Two marketing pieces (Fall 2014 and Spring 2015) were completed and mailed to 40,000 households. 2.) MECC Proud campaign included one community service event involving staff and students. 3.) Facebook ads were introduced for Fall 2014 and Spring 2015 programs and were successful -- more than 100 follow-follow

<p>through clicks to program information. 4.) Not completed 5.) On track for completion</p>			
<p>Improve website to increase ease of access to information for prospective and current students by:</p> <ol style="list-style-type: none"> 1. Upgrading the current Content Management System 2. Reducing the number of website pages and restructure website organization 3. Integrating Active Data calendar software in CMS 	<p>Management</p>	<p>Coordinator of Community Relations</p>	<ol style="list-style-type: none"> 1.) Website project was bid in the Fall of 2014 and bid was awarded in January 2015. Work on site has started. 2.) Ongoing 3.) Active Data is integrated into current website but at this time is not being utilized and the service is scheduled to be cancelled.

***Old/New Business – Activation of the 2015 Nominating Committee
(Mr. McCarty will need to appoint three (3) board members to
bring nominations for 2015-2016 chair and vice-chair to the May
15th meeting – Those that served on last year’s committee were:
Mary Ruth Laster, Dennis Sturgill, and Gail Elliott.***

2015 MECC FOUNDATION CALENDAR

Wednesday, March 18

John Fox, Jr. Festival

10 a.m. Goodloe Center, 12 noon lunch at John Fox, Jr. House

Donald David, Author and Storyteller

Dr. David Sam, Poet and President of Germanna Community College

Thursday, April 9

Scholars Recognition Night

Goodloe Center, Phillips Taylor Hall

6 p.m. registration; 6:30 p.m. dinner, program to follow

Saturday, April 25

MECC Foundation Gala

“Raising the Bar”

Featuring a “Celebrity Roast” of Honoree, Mr. H. Ronnie Montgomery

Saturday, April 25, 2015

Goodloe Center - Phillips-Taylor Hall

Reception at 6 p.m. Buffet Dinner at 6:45 p.m.

Musical Entertainment by The Virginian

Ticket Price: \$75

Friday, May 8

Auto World-MECC Golf Classic

Lonesome Pine Country Club

Thursday, May 15

MECC graduation

Friday, July 31

Cedar Hill Golf Tournament

Cedar Hill Country Club

DON'T PROCRASTINATE

**Enroll in an
8 Week Class
@MECC Today!**



CLASSES BEGIN MARCH 16

Courses Include:

Appalachian Studies
Applied Management Principles
Business Mathematics
College Composition I
Concealed Weapons Permit
Creative Writing
Current Issues in Management
Electronic Health Records Management
Emergency Medical Technician-Basic Clinical
Emergency Pediatric Care - PEPP
Environmental Problems
Ethics for Health Care Personnel
First Aid and Safety
Genealogy
Health Care Technician I & II
Information Systems & Technology in Health Care
Introduction to Access 2013
Introduction to Business
Introduction to Computer Applications & Concepts
Java Programming I
Medical Terminology I
Music Courses – Fiddle, Guitar, Mandolin, Banjo & Old Time String Band
Nutrition Diet Therapy
Performance Improvement in Health Care Settings
Records Management
Self Defense Class for Women
Social Psychology
Technical Writing
Word Processing Advanced Operations

**Class schedules
listed below.**

**To register,
contact the
MECC Enrollment
Services Office at
276.523.2400.**



**Mountain Empire
Community College**

(276) 523-2400 ▲ mecc.edu



**Mountain Empire
Community College**

8 Week Courses Spring 2015

CLS#	SUB	CTLG	SEC	TITLE	SES	CTS	MEETS	STARTS	FROM	TO	INSTRUCTOR
61214	ADJ	153	01	Armed Security Officers - Duties and Responsibilities	DYN	1.00	M-F	5/14/2015	12:00 PM	6:00 PM	Adams
74547	ADJ	195	01	Concealed Weapons Permit	DYN	1.00	SU	3/28/2015	8:00 AM	5:00 PM	Cyphers
74549	ADJ	195	02	Concealed Weapons Permit	DYN	1.00	SU	4/25/2015	8:00 AM	5:00 PM	Cyphers
75319	ADJ	195	01	Self Defense Class for Women	DYN	1.00	SU	3/21/2015	8:00 AM	5:00 PM	Cyphers
75321	ADJ	195	02	Self Defense Class for Women	DYN	1.00	SU	4/11/2015	8:00 AM	5:00 PM	Cyphers
61212	ADJ	152	02	Unarmed Security Officers - Duties and Responsibilities	DYN	1.00	MTWR	4/20/2015	1:00 PM	6:00 PM	Adams
62372	AST	137	H1	Records Management	8W2	3.00	MW	3/16/2015	10:00 AM	11:30 AM	Jones
75169	AST	108	W2	Telephone Techniques	8W2	1.00	Online	3/16/2015			Counts
63436	AST	238	W1	Wrd Processing Adv Operations	8W2	3.00	Online	3/16/2015			Snodgrass
62709	BUS	202	H1	Applied Management Principles	8W2	3.00	MW	3/16/2015	9:00 AM	9:50 AM	Schoolcraft
62712	BUS	202	W1	Applied Management Principles	8W2	3.00	Online	3/16/2015			Doyle
62343	BUS	117	E80W	Leadership Development	DYN	3.00	Online	3/16/2015			Peterson
74477	BUS	242	WE1	Business Law II	DYN	3.00	Online	3/17/2015			Hutton
62764	BUS	285	N1	Current Issues in Management	8W2	3.00	W	3/16/2015	6:00 PM	8:45 PM	Horton
75170	BUS	100	H1	Introduction to Business	8W2	3.00	MW	3/16/2015	10:00 AM	10:50 AM	Schoolcraft
60442	EMS	168	91	Emergency Pediatric Care - PEPP	DYN	1.00	SU	4/11/2015	9:00 AM	6:00 PM	Akers
75018	ENG	111	HN1	College Composition I	8W2	3.00	R	3/16/2015	6:00 PM	8:00 PM	Fields
75106	ENG	211	H1	Creative Writing I	8W2	3.00	TR	3/16/2015	1:25 PM	2:40 PM	Richards
64304	ENG	115	E80W	Technical Writing	DYN	3.00	Online	3/16/2015			Nelson
74686	ENV	220	92	Environmental Problems	8W2	3.00	M-F	3/11/2015	11:40 AM	1:45 PM	Reimer
74683	ENV	195	92	Topics in ENV	8W2	3.00	M-F	3/11/2015	11:40 AM	1:45 PM	Reimer
63429	HIM	233	W1	Electronic Health Records Management	8W2	3.00	Online	3/16/2015			Ward
63992	HIM	230	W1	Information Systems & Technology in Health Care	8W2	3.00	Online	3/16/2015			Jones
75043	HIM	111	W3	Medical Terminology I	8W2	3.00	Online	3/16/2015			Cluesman
63428	HIM	229	W1	Performance Improvement in Health Care Settings	8W2	2.00	Online	3/16/2015			Ward
63441	HIS	241	E80L	History of Russia I	DYN	3.00	Online	3/16/2015			Evans
60475	HLT	262	W1	Basic Pharmacy II	DYN	3.00	Online	3/16/2015			Wells

75046	HLT	145	W3	Ethics for Health Care Personnel	8W2	2.00	Online	3/16/2015			Lee
69264	HLT	106	61	First Aid and Safety	DYN	2.00	W	4/29/2015	5:00 PM	9:40 PM	Kendrick
75042	HLT	100	02	First Aid: Cardiopulmonary Resuscitation	8W2	3.00	W	3/16/2015	3:30 PM	9:00 PM	Jackson
74962	HLT	130	W3	Nutrition Diet Therapy	8W2	2.00	Online	3/16/2015			Jones
76259	HMS	195	01	Genealogy		1.00	W	3/16/2015	3:00 PM	4:00 PM	Clarkston
76251	HUM	153	H1	Appalachian Studies	DYN	3.00	MW	3/16/2015	5:00 PM	7:45 PM	Davis
75003	ITE	195	H2	Introduction to Access 2013	8W2	1.00	T	3/16/2015	3:00 PM	4:00 PM	Abdelmaksoud
75172	ITE	115	H1	Introduction to Computer Applications & Concepts	8W2	3.00	TR	3/16/2015	1:25 PM	2:40 PM	Bogden
61937	ITP	120	H1	Java Programming I	8W2	3.00	MW	3/16/2015	11:00 AM	12:50 PM	Abdelmaksoud
75173	MKT	170	H1	Customer Service	8W2	1.00	W	3/16/2015	3:00 PM	3:50 PM	Hite
74835	MTH	141	HN1	Business Mathematics	8W2	3.00	M	3/16/2015	6:00 PM	8:45 PM	Shuler
75020	MTH	126	N2	Mathematics For Allied Health	8W2	2.00	W	3/16/2015	5:30 PM	9:30 PM	Wampler
62759	MUS	195	NF	Beginning Claw-Hammer Banjo	DYN	1.00	R	4/2/2015	6:00 PM	8:45 PM	Hughes
62762	MUS	195	NI	Beginning Fiddle	DYN	1.00	T	4/2/2015	6:00 PM	8:45 PM	Meade
62733	MUS	195	NC	Beginning Guitar	DYN	1.00	M	4/2/2015	6:00 PM	8:45 PM	Souther
62776	MUS	195	NO	Beginning Mandolin	DYN	1.00	T	4/2/2015	6:00 PM	8:45 PM	Souther
62767	MUS	195	3NL	Old Time String Band	DYN	1.00	M	4/2/2015	6:00 PM	8:45 PM	Meade
63197	PSY	216	E81A	Social Psychology	DYN	3.00	Online	3/16/2015			Hubbard

Survey of Entering Student Engagement

Mountain Empire Community College

2014 Key Findings

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Benchmarks of Effective Educational Practice With Entering Students

SENSE Benchmarks

★ Early Connections

When students describe their early college experiences, they typically reflect on occasions when they felt discouraged or thought about dropping out. Their reasons for persisting almost always include one common element: a strong, early connection to someone at the college.

★ High Expectations and Aspirations

Nearly all students arrive at their community colleges intending to succeed and believing that they have the motivation to do so. When entering students perceive clear, high expectations from college staff and faculty, they are more likely to understand what it takes to be successful and adopt behaviors that lead to achievement. Students then often rise to meet expectations, making it more likely that they will attain their goals. Often, students' aspirations also climb, and they seek more advanced credentials than they originally envisioned.

★ Clear Academic Plan and Pathway

When a student, with knowledgeable assistance, creates a road map—one that shows where he or she is headed, what academic path to follow, and how long it will take to reach the end goal—that student has a critical tool for staying on track. Students are more likely to persist if they not only are advised about what courses to take, but also are helped to set academic goals and to create a plan for achieving them.

Continued on Page 3

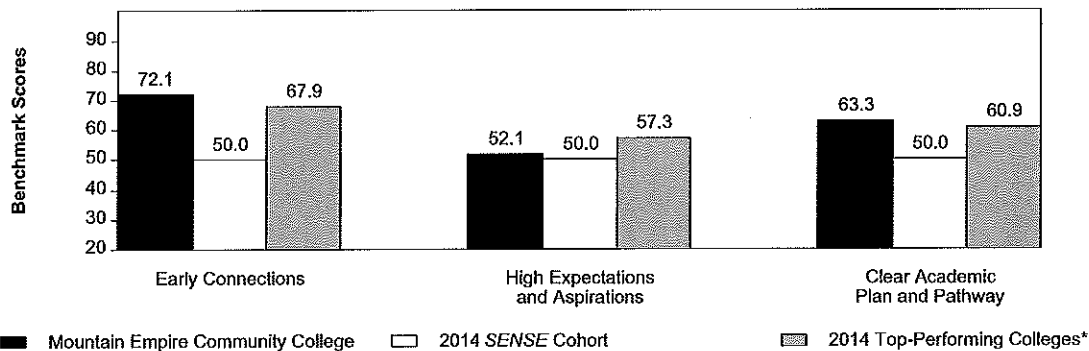
The Survey of Entering Student Engagement (*SENSE*) benchmarks are groups of conceptually related survey items that address key areas of entering student engagement. The six benchmarks denote areas that educational research has shown to be important to entering students' college experiences and educational outcomes; thus, they provide colleges with a useful starting point for looking at institutional results.

Ideally, colleges engage entering students in all six benchmark areas, beginning with a student's first contact with the institution and continuing through completion of the first three weeks of the initial academic term. This time is decisive because current research indicates that helping students succeed through the first academic term can dramatically improve subsequent success, including completing courses and earning certificates and degrees.

While many student behaviors and institutional practices measured by the benchmarks can and should continue throughout students' college careers, the *SENSE* items and the resulting data focus on this critical entering student timeframe.

SENSE benchmark scores are computed by averaging the scores on survey items composing the benchmarks. Benchmark scores are standardized to have a mean of 50 and standard deviation of 25 across all entering student respondents.

Figure 1a



*Top-Performing Colleges are those that scored in the top 10 percent of the cohort by benchmark.
 Notes: Benchmark scores are standardized to have a mean of 50 and a standard deviation of 25 across all respondents. For further information about how benchmarks are computed, please visit www.cccse.org.

Aspects of Lowest Student Engagement

Figure 3 displays the aggregated frequencies for the items on which the college performed least favorably relative to the 2014 *SENSE* Cohort. For instance, 73.8% of Mountain Empire Community College students, compared with 71.9% of other students in the cohort, responded *at least once* on Item 19b. It is important to note that some colleges' lowest scores might be higher than the cohort mean.

Figure 3

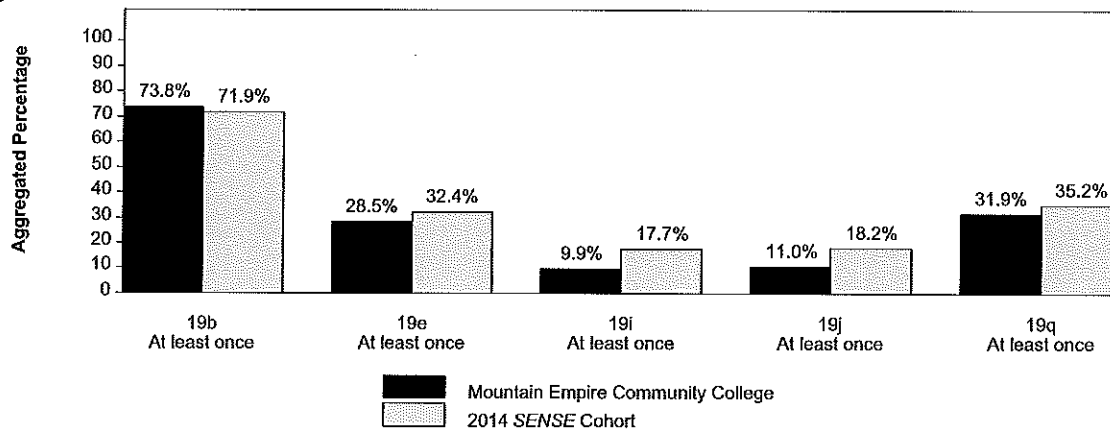


Table 2

Benchmark	Item Number	Item
Engaged Learning	19b	Frequency: Prepared at least two drafts of a paper or assignment before turning it in
Engaged Learning	19e	Frequency: Participated in supplemental instruction
Engaged Learning	19i	Frequency: Participated in a required study group outside of class
Engaged Learning	19j	Frequency: Participated in a student-initiated study group outside of class
Engaged Learning	19q	Frequency: Discussed ideas from your readings or classes with instructors outside of class

Notes:

For Item(s) 19, except 19c, 19d, 19f, and 19s, *once, two or three times, and four or more times* responses are combined.

Academic and Student Support Services

The bar charts across pages 6 and 7 display frequency results for five items related to academic and student support services. Figure 4 focuses on whether or not faculty communicated information regarding these services to students by the end of the third week of the academic term. Figures 5-12 focus on whether or not students knew about specific support services, and if so, how often they reported using those services by the end of the third week of the academic term. To access complete frequency reports, please visit the *SENSE* online reporting system via <http://www.cccse.org>.

Figure 4: All instructors clearly explained academic and student support services available at this college.

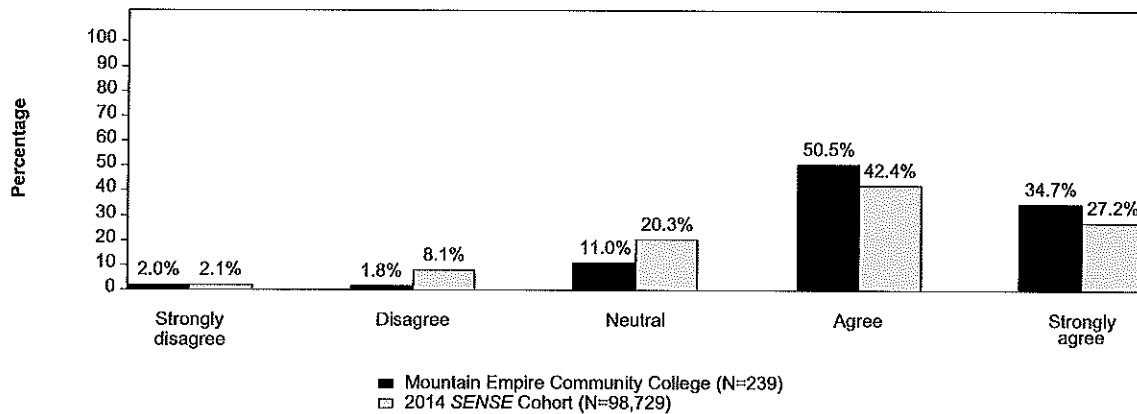


Figure 5: Did you know about academic advising/planning services?

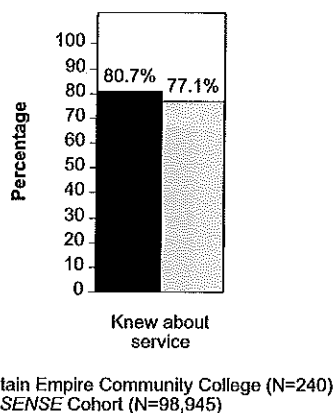
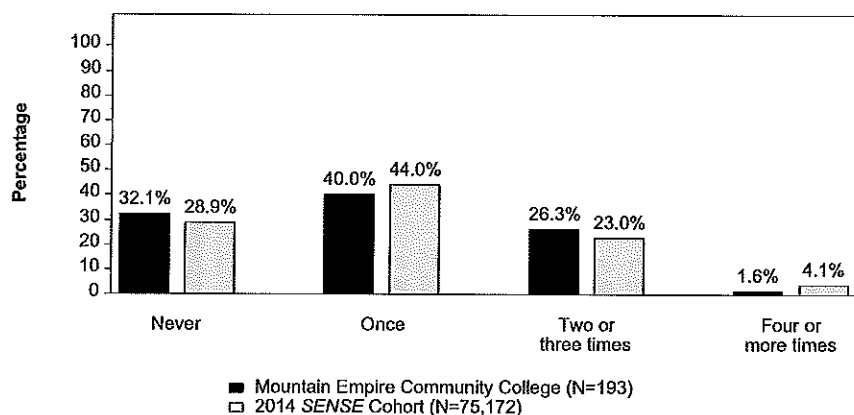


Figure 6: If so, how often did you use academic advising/planning services?



Academic Goal Setting and Planning

Most community colleges have academic and goal setting policies that are intended to help all students *start right*. Yet, often these policies, even when they are ostensibly mandatory, might not be implemented in ways that ensure success for all students. The disaggregated data below illustrate the student experience with academic goal setting and planning at your college. Nationally, more than 60% of community college students are enrolled less than full time. Thus, while looking at these data, it is important to consider the institution's enrollment patterns. Are all of your entering students starting right?

Figure 13

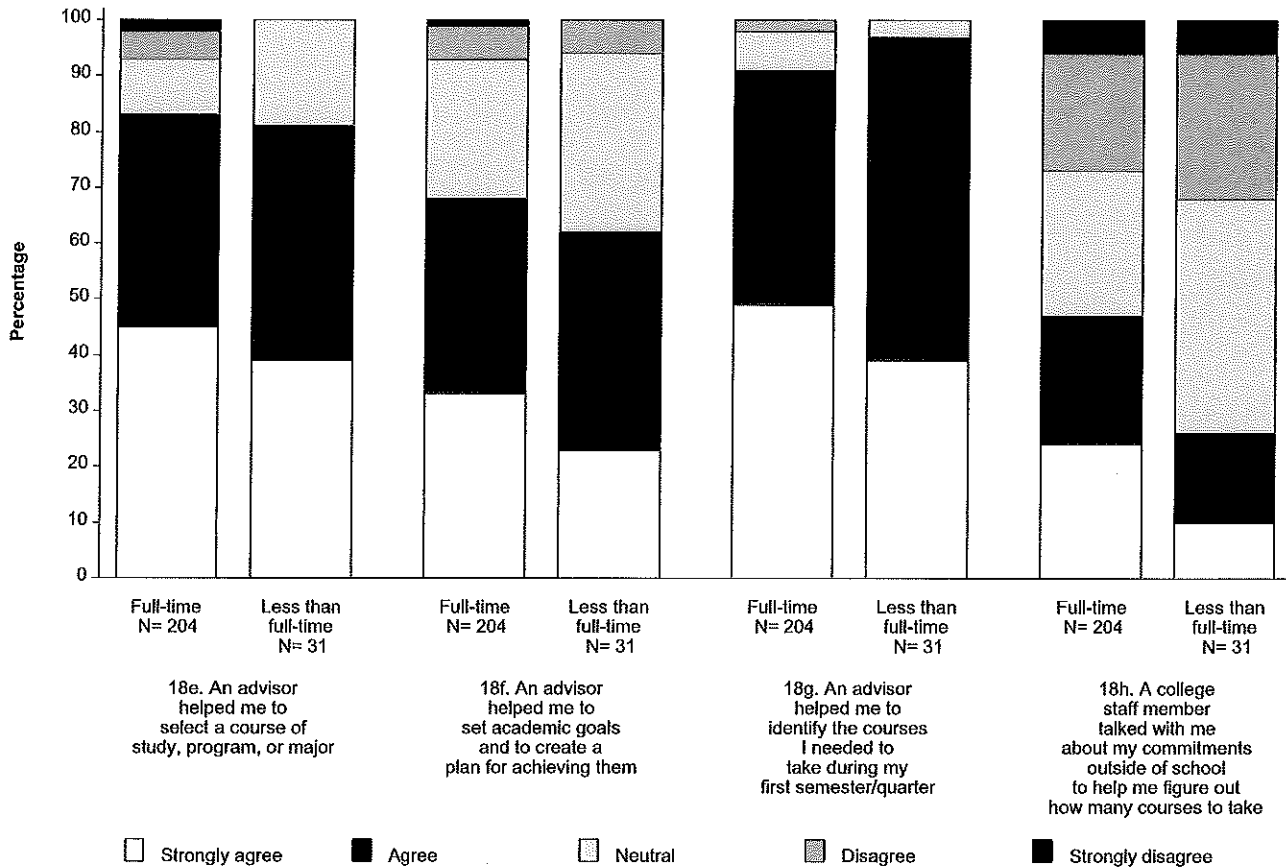


Table 3

Response	18e		18f		18g		18h	
	Full-time	Less than full-time	Full-time	Less than full-time	Full-time	Less than full-time	Full-time	Less than full-time
Strongly agree	44.6%	38.7%	32.8%	22.6%	48.5%	38.7%	24.0%	9.7%
Agree	37.7%	41.9%	35.3%	38.7%	42.2%	58.1%	23.0%	16.1%
Neutral	10.3%	19.4%	24.5%	32.3%	6.9%	3.2%	26.0%	41.9%
Disagree	5.4%	N/A	6.4%	6.5%	2.0%	N/A	20.6%	25.8%
Strongly disagree	2.0%	N/A	1.0%	N/A	0.5%	N/A	6.4%	6.5%