

AGENDA
MOUNTAIN EMPIRE COMMUNITY COLLEGE
BOARD MEETING
TUESDAY, JANUARY 19, 2016
4:30 p.m.
Kline Foundation Boardroom

- I. Welcome and Call to Order – Mr. Rex McCarty, Chair
2. Approval of November 17, 2015 Minutes
3. College Feature – MILO Range (Robert England)
4. Administrative Reports
 - A. Chair – Mr. Rex McCarty
 1. Recognition of Attendees and Guest
 2. Legislative Visit, January 27, 2016
 3. Legislative Reception – February 17, (Jefferson Hotel)
 - B. President's Report – Dr. Scott Hamilton
 - 2016-2017 President's Mid-Year Progress Report - Chancellor's Objectives for the Complete 2021
 - C. Foundation Report – Ms. Donna Stanley
 - D. President's Staff Reports
 1. Academic and Student Services – Dr. Vickie Ratliff
 2. Financial and Administrative Services – Mr. Ron Vicars
 3. Institutional Advancement – Ms. Donna Stanley
5. Committee Reports
 - A. Executive Committee
 1. 2016 Professor & Support Staff Emeritus Nominations
 2. Presidential Opinion Survey Results – Closed Session
 3. Presidential Items – Closed Session
6. Old/New Business
7. Public Comments/Other
8. Next Meeting Date – Tuesday, March 15, 2016
9. Adjournment



Mountain Empire Community College

ADVISORY BOARD

Tuesday, January 19, 2016 at 4:30 p.m.

Room: Kline Foundation Boardroom

Call to Order

The Mountain Empire Community College Advisory Board met on Tuesday, January 19, 2016 at 4:30 p.m. in the Kline Foundation Boardroom at Mountain Empire Community College. Mr. Rex McCarty, Chair, called the meeting to order.

Roll Call

SCOTT COUNTY

Carolyn Dishner – Yes
Bob Etherton – No
Adrienne Hood – No
Rex McCarty – Yes

WISE COUNTY

Alane Lovern – No
Bonnie Elosser – No
Bobby Tuck – No
Teresa Adkins – Yes
Dennis Sturgill – Yes

LEE COUNTY

Vickie Brown – Yes
Gail Elliott – Yes
Mary Ruth Laster – Yes
David Graham – Yes

CITY OF NORTON

Robert Isaac – Yes

DICKENSON COUNTY

Burl Mooney – No

OTHERS ATTENDING

Ms. Lana Kennedy, Association of Classified Employees
Dr. Vickie Ratliff, Vice President of Academic and Student Services
Mr. Ron Vicars, Vice President of Financial and Administrative Services
Ms. Donna Stanley, Vice President of Institutional Advancement
Ms. Peggy Gibson, Executive Assistant
Dr. Scott Hamilton, President
Ms. Emily Daily – Student Government Association, President

APPROVAL OF MINUTES

A motion was made by Mr. Dennis Sturgill to accept the November 17, 2015 minutes as presented. The motion was seconded by Mr. David Graham and passed unanimously.

ADMINISTRATIVE REPORTS

Mr. McCarty reported on the following information items:

Recognition of Special Guests included:

- Lana Kennedy – Association of Classified Employees Chair
- Hariette Arrington – Dean of Arts and Sciences (replaced Carolyn Reynolds who retired December 31, 2015)

- Emily Daily – Student Government Association, President
- Mr. McCarty reminded board members of the following dates:
 - VCCS Legislative Visit – January 27
 - VCCS Legislative Reception – February 17

(Note: If anyone is interested in traveling to Richmond for these sessions, please see Peggy Gibson for assistance in making travel arrangements.)

PRESIDENT'S REPORT – Dr. Scott Hamilton

ACTIVITIES REPORT

Dr. Hamilton reviewed with Board members his current community involvement that included memberships as well as a list of community activities from November 18, 2015 through January 18, 2016. (See Attachment Number One)

Dr. Hamilton presented the President's Report on the following items: (See Attachment Number Two with Details)

Below is Dr. Hamilton's comments from his report:

- **Enrollment Report**

Dr. Hamilton presented the Fall Semester 2015 Final Enrollment Report that indicated a (3) percent increase in enrollment. The Spring Semester 2016 Preliminary Enrollment Report indicated a (3) percent increase in enrollment. MECC headcount for Spring Semester 2016 is currently at 1,917 compared to 1,853 last year at this time, an increase of (3) percent. The College's FTE is 1,315 this year compared to 1,276; up 2.52 percent. Dr. Hamilton shared stats from the other SW Virginia Colleges -SWVCC +6.20%; VHCC +3.96%; WCC +15.05%

Dr. Hamilton shared that Dual Enrollment is up 58.77%. A total of 68 new FTE for this spring which shows that the popularity of DE continues to grow. Virginia Highlands and Wytheville have focused particularly on increasing DE to shore up their FTE and show increases of 370.3% and 375.11% respectively. Virginia Highlands went from 48 DE FTE to 227 and Wytheville went from 77 to 365 DE FTE.

- **Facilities**

Renovation of Robb Hall to create a simulation lab for health care programs is in the planning and approval stages. We are waiting for input from the State on proposed renovations.

- **President's Mid-Year Progress Report**

Dr. Hamilton presented to the Board the President's Mid-Year Progress Report – Chancellor's Objectives for the Complete 2021 (See Attachment Number Three) The overall strategic goal of the VCCS by the year of 2021 is to triple the number of credentials awarded with Workforce Education being the area that these credentials can be increased most easily and rapidly.

- **Budget Update (See Attachment Number Four with details)**

- ❖ The MECC budget is currently running in the black but things are tight so we will continue to operate as efficiently as possible this year
- ❖ Next year could be better if the funding for the VCCS in the Governor's Budget Proposal makes it through the budget process.

The Governor's introduced budget reflects the significant role of the community colleges in strengthening Virginia's 21st century economy.

- ✓ Increased state investment in non-credential programs
- ✓ Significant investments in capital projects supporting STEM, advanced manufacturing, and other high demand career opportunities
- ✓ Incremental funds supporting student completion and success

Governor's Budget Proposal (See Attachment Number Five with details)

Dr. Hamilton shared that Dr. DuBois stated that the Governor's Budget Proposal was the best he had seen for the VCCS and mentioned that the Governor called the Community College System the "crown jewels of the higher education system in the state of Virginia".

Non-Credit Workforce Credential Plan

- 24.6 million over two years (\$9.0 million Year 1 and \$15.6 million Year 2) to enhance the number of individuals receiving certifications in high-demand fields in Virginia.
 - \$6 million each year for capacity building
 - \$3 million each year addressing the interest gap (including \$1.2 million for veterans portal)
 - \$6.6 million additional in second year to incentivize most successful programs to reduce course costs and increase non-credit program capacity.

Dr. Hamilton shared that he would be attending the legislative session in Richmond, January 27, regarding the VCCS strategies and coalition/building related to the workforce credentials plan. Dr. Hamilton mentioned that he had met with Terry Kilgore and that other SW Presidents had also coordinated meetings with their legislatures regarding the VCCS's strategies. Business leaders and chamber members were asked to contact their legislatures through the normal channels instead of taking two days off work to travel to Richmond.

Challenges

- New VCCS initiatives

- Shared Services Center
 - ❖ Will offer greater efficiency and cost savings
 - ❖ Will handle routine and repetitive tasks allowing college staff to focus on direct student service
 - ❖ Located either in Roanoke or Tazewell
 - ❖ Expected to open in July of 2016
- Rural Horseshoe Initiative
 - ❖ What is the Rural Horseshoe? To take the part-time positions of the Career Coaches to full-time.
 - ❖ Designed to increase college attendance of high school graduates
 - ❖ Offer incentives to GED students to enroll in college
 - ❖ Support the Great Expectations program
 - ❖ Funding from the Legislature, the VCCF, and the local MECC Foundation

Dr. Hamilton brought to the Board's attention the new VIEW book that was placed in their folders which is a new book that displays the College very well.





Dr. Hamilton also mentioned that an informational meeting regarding interest in forming a Community Band/Choral is scheduled for Thursday, January 21, 2016 in the Goodloe Center.

FOUNDATION REPORT – Ms. Donna Stanley

Ms. Stanley reported that fundraising plans were underway to raise money for the RHI which will be voted on next week during the Foundation meeting. She reported that for 2015 the foundation had raised \$1,037,698 dollars and of that sum, \$400,000 was the payment of the pledge from the Slemp Foundation. A significant grant from the Tobacco Commission was received for the creation of the new simulation labs for the Health Care programs. Ms. Stanley explained that the grant total was \$370,000 and that \$220,000 thousand had been drawn down. Ms. Stanley mentioned that the remaining balance will be drawn down once the match has been met. Ms. Stanley shared that \$393,000 had been raised through private funds, individual donors, and fundraising.

Upcoming Events for the Foundation include:

Alumni events in February ~

-  Dinner event at Dickenson County Medical Center – February 10, 5-7 p.m.
-  Breakfast event at Norton Community Hospital, February 12, 7-9 a.m.
-  Lonesome Pine Hospital (date to be announced)
-  Mountain View Medical Center (date to be announced)

- | | | |
|------------------------------|--|---|
| ○ The John Fox, Jr. Festival | <u>March 16, 2016</u>
10:00 a.m. – 12:00 p.m. | Holley D. Jones, Poet
Robert Prather, Author |
| ○ Scholars Recognition Night | <u>April 21, 2016</u> | Plans are to recognize an out-
standing alumni student |
| ○ MECC Foundation Gala | <u>Saturday, April 30, 2016</u> | |
| ○ Annual Golf Tournament | <u>May, 6, 2016</u> | |

PRESIDENT'S STAFF REPORTS

VICE PRESIDENT OF ACADEMIC AND STUDENT SERVICES – Dr. Vickie Ratliff

Dr. Ratliff updated Board members on the following items:

- Dr. Ratliff reported that MECC has had a very smooth start to the spring 2016 semester and mentioned that there had been a few extra days built in to the Calendar to prepare for the semester which may have attributed to the smooth start. Plans are underway to change our Academic Calendar to accommodate those extra days in the future as well.
- Dr. Ratliff also reported that all the new student cohorts had successfully completed the three day SDV 100.
- Dr. Ratliff shared that the initial back out date for non-pay had been changed to the first day of classes and reported that this seems to be working better for students. She mentioned that in the past, students had been backed out for non-pay prior to the beginning of the semester and that it had been difficult to get these students back into the classes.
- “Study Skills, Career, and You” – Dr. Ratliff shared with the Board that a new class has been designed to help high school and other students to prepare for college. The class addresses areas such as study skills, college readiness, etc.
- Dr. Ratliff reported that the construction program in Scott County is moving forward with approximately 25 students interested in the program.
- Dr. Ratliff shared that Teletech has asked the College to do an accelerated Business Management Program for their employees. Tuition will be paid by Teletech.
- Student Success Leadership Institute – Dr. Ratliff mentioned the Institute is designed to evaluate individual college data and examine current practices on their campus that might be barriers for student success. Dr. Ratliff will attend the next meeting scheduled for this week.
- Math Redesign – Dr. Ratliff mentioned that the College is undergoing another Math Redesign
- Interstate Passport Initiative (initiated by SCHEV) – Dr. Ratliff mentioned that she had attended the first meeting regarding the Passport Initiative and that Dr. Hariette Arrington plans to attend the next one. The overarching goal of the project is simple - to eliminate unnecessary

repetition of academic work after students transfer - the ramifications of this goal are profound. The Passport is designed to improve graduation rates, shorten time to degree, and save students money. It can also strengthen existing articulation agreements and help institutions in continuous improvement efforts. All of the Passport elements have been designed by faculty, registrars, institutional researchers, and academic advisors.

VICE PRESIDENT OF FINANCIAL & ADMINISTRATIVE SERVICES – Mr. Ron Vicars

Mr. Vicars reported on the following items:

Personnel Report – Mr. Vicars reviewed the personnel report with board members. (See Attachment Number Six)

Local Funds Expenditure Report – Mr. Vicars reviewed the Local Funds Expenditure Report ending December 31, 2015. (See Attachment Number Seven)

INSTITUTIONAL ADVANCEMENT – Ms. Donna Stanley

Ms. Stanley reported that a new POWER grant had been announced for the region for the training of dislocated coal miners. The POWER grant is a federal initiative that is connecting two or three funding sources to try to address both economic development and training challenges. She shared that there had been an announcement last week that Virginia's \$2 million dollar POWER grant was funded and that although MECC was not the author of the grant we are one of the participating partners. Ms. Stanley mentioned that our part of that would be to help us train 50 miners with approximately \$360,000 thousand dollars in the grant to accomplish the work over a two year period.

COMMITTEE REPORTS

Executive Committee

Mr. Rex McCarty submitted for approval the following names for 2016 Professor and Support Staff Emeritus:

Mr. Rickey Lawson – Support Staff Emeritus (See Attachment Number Eight – Recommendation)

Dr. Patricia Brown – Professor Emeritus (See Attachment Number Nine – Recommendation)

The motion was made by Mr. Bob Isaac and seconded by Ms. Mary Ruth Laster to approve the recommendations. The motion passed unanimously.

Presidential Evaluation

EXECUTIVE SESSION

A motion was made by Mr. David Graham and seconded by Mr. Bob Isaac that:

“The MECC Local Advisory Board go into Executive Session to discuss the President's evaluation, Pursuant to Section 2.2-3711, sub-section A, sub-section 1 of the Code of Virginia.”

A vote was taken to confirm the request, and each member concurred.

RETURN TO OPEN SESSION

A motion was made by Mr. Dennis Sturgill and second by Mr. David Graham to return to open session. The motion passed unanimously.

Each member was asked individually to respond to the following questions:

- Do you affirm that during executive session, you discussed only public business matters lawfully exempted from statutory open meeting requirements and
- Public business matters identified in the called motion to convene the executive session?

All members concurred to the questions.

The MECC Advisory Board will submit a letter to the Virginia Community College System Chancellor, Dr. Glenn DuBois, confirming their collective high vote of confidence in the leadership of Dr. Scott Hamilton.

Finance and Facilities Committee

No Report

Curriculum and Student Affairs Committee

No report

OLD/NEW BUSINESS

PUBLIC COMMENTS

COLLEGE FEATURE

Advisory Board members were given a tour of the MECC MILO System by Mr. Robert England, Professor of Administration of Criminal Justice. The MILO was the first and remains the leader in High Definition Video for simulation training. The MILO Range training system offers the most advanced feature set available for interactive Use-of-Force and Firearms training. Included with the system are over 700 scenarios. Mr. England shared with the Board that the system is used to help teach the actual Firearms classes, concealed weapons permit classes, security training, and many of the academic courses in the program. He also explained that the MILO RANGE helps develop good judgement skills for the students as many of the scenarios are judgement based. Mr. England also mentioned that MILO is a great recruitment tool for students who are considering a career in criminal justice. The system is also used to allow full time law enforcement community additional training.

ADJOURNMENT

There being no further business the meeting adjourned at 6:35 p.m.

NEXT MEETING DATE

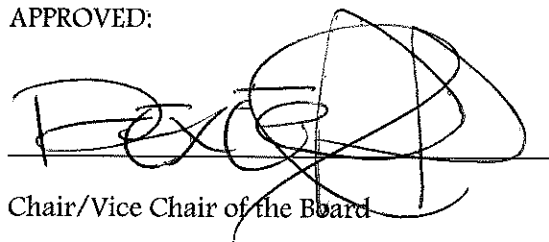
The next meeting date will be Tuesday, March 15, 2016.

Respectfully Submitted,

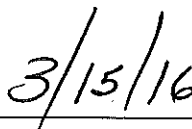
A handwritten signature in cursive script, appearing to read "Scott Hamilton", written over a horizontal line.

Scott Hamilton, President & Secretary to the Board

APPROVED:

A large, complex handwritten signature, possibly reading "D. E. C.", written over a horizontal line.

Chair/Vice Chair of the Board

A handwritten date "3/15/16" written over a horizontal line.

Date

#1 Attendees

- President's Staff:
 - Vickie Ratliff, Ron Vicars, Donna Stanley and Peggy Gibson
- Dean of Arts and Sciences
 - Hariette Arrington
- Faculty Senate Chair:
 - Sarah Gilliam
- Association of Classified Employees Chair:
 - Lana Kennedy
- Student Government Association President
 - Emily Daily
- College Feature:
 - Robert England, MECC Faculty Member

#2 Ask for approval of minutes for November 17, 2015 board meeting

#3 Legislative Visit

If anyone is interested in attending the Legislative visits scheduled for January 27 or the legislative reception, February 18, please let Peggy know as soon as possible so she can make the necessary travel arrangements.

#4 College Feature: Mr. Robert England, MECC Faculty Member (tour of the MILO Range Simulator)

#5 Dr. Hamilton will give his report (Dr. Hamilton will combine this with his Mid-Year Report)

#6 Ms. Donna Stanley will give the Foundation Report

President's Staff Reports

- ❖ Academic and Student Services – Dr. Vickie Ratliff
- ❖ Financial and Administrative Services – Ron Vicars
- ❖ Institutional Advancement – Donna Stanley

#7. Committee Report

A. Executive Committee

1. Professor and Support Staff Emeritus Nominations
(Need a motion for each of the nominations)
2. Closed Session
 - Ask for a motion to go into closed session. (I will ask one of the Board members to read the motion)

3. *Returning to Open Session –*

- When everyone returns, ask for a motion to come out of closed session.
(I will ask one of the Board members to read the motion, before I poll each member to respond to the questions)
- Ask for a motion to approve the letter to the Chancellor.

#8. *Old/New Business*

#9. *Adjournment*

Please ask everyone to leave all the evaluation materials (survey and letter) with Peggy before they leave this afternoon.

President's Activity Report – November 2015 – January 2016

<u>Date</u>	<u>Activities</u>
12/3/15	Walked in BSG Christmas Parade
12/7/15	Cove Ridge Foundation Meeting Meeting with Foundation Board Members on RHI
12/8/15	Attended Faculty Senate Meeting
12/9/15	HIRE Ed and ACOP – Roanoke
12/14/15	Meeting on WFEEd funding – Delegate Kilgore's office Meetings with Foundation Board Members on RHI Conference Call with Dr. DuBois on Governor's announcement
12/16/15	Meeting with Foundation Board Members on RHI – Lee Theatre
12/17/15	Meeting with Foundation Board Members via phone
12/18/15	Meeting with on-campus Foundation Board members on RHI Meeting with Career Counselors on RHI Conference call with Dr. DuBois on budget
1/7/2015	Interviewed for documentary on Plugged-In Program in Dickenson Co.

President's Report 01/19/2016

Facilities Update

Renovation in Robb Hall to create simulation lab for health care programs is in the planning and approval stages. We are waiting for input from the State on proposed renovations.

Programs

Enrollment – our Spring 2016 FTE, as of Jan. 18, 2016, is up by 2.52%. If you recall, last Spring (2015) we had a large increase in enrollment after a bad Fall Semester (2015). So the fact that we are above last spring in FTE means that we are doing even better. For comparison purposes here are the stats for the neighboring SW Virginia colleges.

SWVCC - +6.20
VHCC - +3.96
WCC - +15.05

I am very glad to see that all our colleges here in the South West are doing much better

Our Dual Enrollment has gone up by 58.77%. That is a total of 68 new FTE for this Spring which shows that the popularity of DE continues to grow. Virginia Highlands and Wytheville have focused particularly on increasing DE to shore up their FTE and show increases of 370.3% and 375.11% respectively. Virginia Highlands went from 48 DE FTE to 227 and Wytheville went from 77 to 365 DE FTE.

President's Mid-Year Goals Report

(See handout and PPT presentation)

FALL SEMESTER 2015 FINAL ENROLLMENT REPORT

HEADCOUNT	2014	2015	% CHANGE
Full-Time	1,185	1,264	7
Part-Time	1,533	1,454	(5)
Male	1,053	1,070	2
Female	1,665	1,648	(1)
Total	2,718	2,718	0

FTES	2014	2015	% CHANGE
	1,642	1,693	3

ANNUALIZED FULL-TIME EQUIVALENT STUDENTS

	2011-12	2012-13	2013-14	2014-15	2015-16
Summer Annualized FTES	260	229	193	180	177
Fall Annualized FTES	994	945	904	821	847
Spring Annualized FTES	851	775	765	745	
Total Annualized FTES	2,104	1,948	1,862	1,745	

(Totals may differ slightly from official data due to rounding)

MECC IR Office
January 18, 2016

SPRING SEMESTER 2016 PRELIMINARY ENROLLMENT REPORT

HEADCOUNT	1/20/15	1/19/16	% CHANGE
Full-Time	1,052	1,090	4
Part-Time	801	827	3
Male	716	721	1
Female	1,137	1,196	5
Total	1,853	1,917	3

FTES	1/20/15	1/19/16	% CHANGE
	1,276	1,315	3

Jurisdiction

	Number	Percent	Average
Dickenson County	173	9%	7%
Lee County	366	19%	19%
Scott County	256	13%	20%
Wise County	864	45%	38%
City of Norton	139	7%	5%
Other Virginia	56	3%	7%
Out-of-State	63	3%	3%

PRESIDENT'S MID-YEAR REPORT





GOALS UPDATE

- **Connection Objective**
 - **VCCS – Increase VCCS annual admissions applications from 110,000 to 130,000 by 2017**
 - **College Objective - Increase MECC annual admissions applications from 1209 to 1250 by 2017**
 - **Activities Accomplished to Date:** Utilized recruitment bus in three counties; local recruiter visits in all service areas; participated in Virginia College Week activities; college visits; launched new “A college that works” campaign.



GOALS UPDATE

- **Entry Objective**
 - VCCS – Increase admissions application enrollment yield to 60% system-wide
 - **College Objective – Increase MECC admissions application enrollment yield from 55% to 58% by 2017**
- **Activities Accomplished to Date:** 486 students have applied to MECC since summer 2015 but not enrolled. Student Outreach and Success Center staff have been contacting as many as possible; Scholarships will be awarded starting in April. Financial Aid workshops begin in February 2016; 80% of Quick Start participants have enrolled; All DE academy students participated in Dual Enrollment Orientation; System is being developed to track and monitor all students involved in Career Coach enhanced advising system.



GOALS UPDATE

- **Progression Objectives**
 - VCCS – Increase overall VCCS Fall-to-Spring retention to 71% state-wide
 - **College Objective – Increase MECC Fall-to-Spring retention from 63% to 71% by 2017.**
- **Activities Accomplished to Date:** 354 students participated in redesigned three-day SDV100 class; SAILS software fully implemented; Faculty identifying at-risk students and SOSOC staff are following up; progress made toward Management degree becoming all OER to save students costs on books and materials; Fall-to-Fall retention for students in Success Coach Program was 84%; new website launched with improved student access to program information; class search function is being improved; upgraded public access TV platform; Facebook site increased “likes” by more than 500 since Aug 1.



GOALS UPDATE

- **SYSTEM: Increase overall VCCS Fall-to-Fall Retention to 60% systemwide.**
- **College Objective: Increase MECC Fall-to-Fall retention from 38% to 43% by 2017**
 - Activities Accomplished to Date: Student Success Coaches meet with students daily; a wide variety of student activities were held during Fall semester; Applied Sciences division increased Hybrid course offerings; students identified as at-risk in SALLS are contacted by SOSOC staff; more OER courses are being developed to save students money; Funding for Dreamkeepers assistance has been increased; DOL Power application includes funding for feasibility study on child care.



GOALS UPDATE

- **COMPLETION OBJECTIVES**
- **SYSTEM: Increase the overall annual VCCS Graduates in associates degrees, certificates and career studies certificates by 6,000 over FY2015.**
- **College Objective: Increase MECC annual graduates in AAS degrees, Certificates and Career Studies Certificates from 575 to 600 by 2017**
 - Activities Accomplished to Date: Number of 2015 summer graduates increased by 23 students from Summer of 2014; reverse-transfer agreement developed with King University; some testing costs covered by grants; rebranding of some programs to include the term "college transfer" completed; library staff trained 584 students on use of OER and other free online resources.



GOALS UPDATE

- **SYSTEM:** Collect college-generated baseline information on top business-demanded industry certifications and licenses offered at each college and college-generated evidence of the number of students earning the intended industry certification or license as a numeric value and as a percent of students who complete noncredit training in preparation for the industry certification or license. (Year 1)
- **College Objective:** Establish and report to VCCS baseline data on industry certifications and licenses offered at MECC and number of students that earn those awards as a numeric value and percent of students who complete non-credit training in preparation for industry certification or license (year 1)
 - Activities Accomplished to Date: Internal data is being collected and database developed to gather this information.



GOALS UPDATE

- **SYSTEM: Increase the number and percent of students for which the college obtains evidence of industry certification or license completion * systemwide. (Year 2)**
- **To be determined by baseline data collected in year 1.*
- **College Objective: Increase the number and percent of MECC students who obtain industry certification or license completion.**
 - Activities Accomplished to Date: Installation of software to allow development of credentials database; workforce ed. courses designed to lead toward credentials; ongoing effort to identify new opportunities for additional credentials is underway; four AAS programs received ATMAE accreditation with industry recognized credentials in manufacturing and welding; NCCER credentials embedded in numerous programs; contacts with industry have been increased.



GOALS UPDATE

- **AFFORDABILITY AND SUSTAINABILITY OBJECTIVES**
- **SYSTEM: Secure resources for an outcomes based funding formula for workforce credentials.**
- **College Objective:** Support VCCCS initiatives to secure resources for an outcomes based funding formula for workforce credentials.
 - *Activities Accomplished to Date:* Local legislators all made aware of the need for increasing funding for credentials; public information has been released on the initiative; Governor's budget includes increasing funding for WFEd. To 24Mil. Dollars.
- **SYSTEM: Secure funding for philanthropic and other investments for Year2 of the Rural Horseshoe Virginia Initiative (RHVI).**
- **College Objective:** MECC will secure continued funding to support the Career Coaches and the Great Expectations program.



GOALS UPDATE

- **SYSTEM: Identify and implement efficiencies in college and system office operations.**
- **College Objective: MECC will continue to operate as efficiently as possible.**
 - Activities Accomplished to date: MECC continues to implement changes and provide information that is required by the VCCS. These changes are ongoing and part of the Shared Services Center implementation; Finalize the implementation and procedures for the Workforce Enterprise System; WES will be implemented for use this semester; Training is on going and will transition this semester to be fully implemented starting next fiscal year; all positions that come open have been reviewed to determine need for that position vs potential cost savings.



BUDGET UPDATE

- The MECC budget is currently running in the black but things are tight so we will continue to operate as efficiently as possible this year.
- Next year could be better if the funding for the VCCCS in the Governor's Budget Proposal makes it through the budget process.

Governor's introduced budget reflects the significant role of community colleges in strengthening Virginia's 21st century economy.

- ✓ Increased state investment in non-credential programs
- ✓ Significant investments in capital projects supporting STEM, advanced manufacturing, and other high demand career opportunities
- ✓ Incremental funds supporting student completion and success



GOVERNOR'S BUDGET PROPOSAL

Non-Credit Workforce Credential Plan

- **\$24.6 million over two years (\$9.0 million Year 1 and \$15.6 million Year 2)** to enhance the number of individuals receiving certifications in high-demand fields in Virginia.
 - \$6 million each year for capacity building
 - \$3 million each year addressing the interest gap (including \$1.2 million for veterans portal)
 - \$6.6 million additional in second year to incentivize most successful programs to reduce course costs and increase non-credit program capacity



GOVERNOR'S BUDGET PROPOSAL

- **\$5.3 million each year** to increase access and completion: to educate and graduate more Virginians and support URP student college completion.
- **\$1.1 million each year** to establish a veterans' advising programs at the seven community colleges with the greatest number of student veterans.
- **\$1.58 million over two years** to expand cyber security training at all community colleges, all colleges to meet requirements for federal designation as a cyber security center of excellence. (Additional funding in SCHEV budget for cyber programs and aid).
- **\$300K in planning funds each year** to support post-secondary transition programs in Central Virginia, the Tidewater area and Southwest Virginia
- **\$250K each year** for Virginia Rural Horseshoe Initiative



GOVERNOR'S BUDGET PROPOSAL

- **Student Financial Aid**

- **\$3.9 million** in additional financial aid each year, portion may be used for non-credit courses (9.7% increase)
- Brings total annual state-funded student aid for VCCCS to \$44.2 million annually
- Legislation proposed to modify VGAP to encourage full-time enrollment

- **Compensation/Benefits**

- 2% salary increases for full-time employees effective July 10, 2017 (contingent on state revenue collections meeting the forecast)
- Accelerates employer VRS contribution to 100% of the VRS board certified rate by 2018
- Funds for increased employer healthcare cost, no change to employee costs in 2017.





CHALLENGES

- New VCCS initiatives
 - Shared Services Center
 - Will offer greater efficiency and cost savings
 - Will handle routine and repetitive tasks allowing college staff to focus on direct student service
 - Located either in Roanoke or Tazewell
 - Will open in July of 2016
- Rural Horseshoe Initiative
 - What is the Rural Horseshoe? Rural Horseshoe
 - Designed to increase college attendance of high school graduates
 - Offer incentives to GED to enroll in college
 - Support the Great Expectations program
 - Funding from the Legislature, the VCCF and the local MECC Foundation



CHALLENGES

- Rural Horseshoe Initiative
 - Will require moving to full-time Career Coaches
 - VCCS has added this project to their strategic plan and all Rural Horseshoe colleges are expected to participate
 - Would begin in Fall of 2016 if approved by the Foundation Board

MECC Legislative Representatives

The Honorable Charles W. Carrico, Sr.

State Senator, 40th District

P. O. Box 1100

Galax, VA 24333-1100

district40@senate.virginia.gov

276-236-0098

276- (Fax)

Stuart Higley – Contact

Senate of Virginia

P. O. Box 396 – Room 330

Richmond, VA 23218

804-698-7540

804-698-7651 (Fax)

The Honorable A. Benton Chafin, Jr

State Senator, 38th District

P. O. Box 1210

Lebanon, VA 24266

district38@senate.virginia.gov

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MOUNTAIN EMPIRE COMMUNITY COLLEGE

PERSONNEL UPDATE JANUARY 2016

<u>EMPLOYEE</u>	<u>POSITION</u>
<u>RESIGNATIONS</u>	
Terry Garrett Pennington Gap	Resigned effective November 23, 2015 the classified position, Administrative and Office Specialist III, in the Workforce Development Division
Amanda Olinger Dryden	Resigned effective January 11, 2016 the grant-funded classified position, Administrative and Office Specialist III, with the HIM Grant in the Business and Information Technology Division
<u>TRANSFERS</u>	
Pauline Stidham Big Stone Gap	Accepted the classified position, Housekeeping and Apparel Worker II (Housekeeping Supervisor), in the Physical Plant effective November 25, 2015
Todd Clendenon Big Stone Gap	Accepted the classified position, Education Support Specialist III (Recruiter), in Enrollment Services effective January 10, 2016 to replace Willie Price-Harris
<u>NEW HIRES</u>	
John Schoolcraft Big Stone Gap	Accepted the wage position, Project Coordinator, in the Workforce Development Division effective November 11, 2015
Don Guthe Pennington Gap	Accepted the classified position, Housekeeping and Apparel Worker I, in the Physical Plant effective January 4, 2016 to replace Danny Bowen
Noa Sparks Franklin, NC	Accepted the Biology faculty position in the Division of Arts and Sciences effective January 4, 2016 to replace Jim Strength

NEW HIRES (CONTINUED)

**Hariette Arrington
Cuthbert, GA**

Accepted the administrative faculty position, Dean, in the Division of Arts and Sciences effective January 4, 2016 to replace Carolyn Reynolds

**Vadim Matyushin
Kingsport**

Accepted the Math faculty position in the Division of Arts and Sciences effective January 4, 2016

OPEN POSITIONS

Accepting applications for the following positions:

- Classified position, Education Support Specialist III (Assistant Registrar) in Enrollment Services with a closing date of January 13
- Classified position, Education Support Specialist III (College Success Coach) in the Office of Student Outreach and Success with a closing date of January 22
- Interviews are scheduled for January 18 for the classified position, Administrative and Office Specialist III in the Workforce Development Division to replace Terry Garrett

Screening Committee reviewing applications:

- Classified position, Trades Manager I, in the Physical Plant to replace Jim Vicars

Local Fund Expenditures
Ending December 31, 2015

Category	Budget 2015 - 2016	Expenditures To Date	Budget Balance
I. Contributions of Localities:			
A. Maintenance & Operation:			
College Board	\$ 5,000	\$ 1,677	\$ 3,323
President's Office	\$ 23,000	\$ 8,135	\$ 14,865
Fiscal Operations	\$ 3,000	\$ 1,444	\$ 1,556
Student Aid	\$ 30,000	\$ 8,528	\$ 21,472
Home Craft Days	\$ 35,000	\$ 28,562	\$ 6,438
Mountain Music School	\$ 26,000	\$ 19,296	\$ 6,704
Site Development	\$ 3,000	\$ -	\$ 3,000
Total Maintenance & Operation	\$ 125,000	\$ 67,642	\$ 57,358
B. Small Business Center	\$ 30,250	\$ 15,125	\$ 15,125
Total Contributions of Localities	\$ 155,250	\$ 82,767	\$ 72,483
II. Student Activity Fee & Vending Commissions:			
A. Student Activities	\$ 64,000	\$ 38,293	\$ 25,707
B. Vending Operation Expenses	\$ 5,000	\$ 194	\$ 4,806
Total Student Activity Fee & Vending Commissions	\$ 69,000	\$ 38,487	\$ 30,513
III. General Auxiliary Fee:	\$ 200,000	\$ 145,884	\$ 54,116
IV. Bookstore			
A. Salaries	\$ 205,000	\$ 100,000	\$ 105,000
B. Textbooks and Supplies	\$ 914,000	\$ 523,004	\$ 390,996
C. Operating	\$ 50,000	\$ 12,156	\$ 37,844
D. Transfer to capital projects - One Stop Center	\$ 300,000	\$ -	\$ 300,000
Total Bookstore	\$ 1,469,000	\$ 635,160	\$ 833,840
V. Contingency and Interest Income			
A. Transfer to capital projects - One Stop Center	\$ 100,000	\$ -	\$ 100,000
Total Contingency and Interest Income	\$ 100,000	\$ -	\$ 100,000
VI. Construction Projects			
A. Dalton-Cantrell Hall Renovation Site Work	\$ 18,585	\$ -	\$ 18,585
B. Solar Training Roof	\$ 5,075	\$ -	\$ 5,075
C. Parking Lot A-B Improvements	\$ 3,371	\$ -	\$ 3,371
D. One Stop Center	\$ 400,000	\$ -	\$ 400,000
Total Construction Projects	\$ 427,031	\$ -	\$ 427,031
TOTAL ALL	\$ 2,420,281	\$ 902,298	\$ 1,517,983

**MOUNTAIN EMPIRE COMMUNITY COLLEGE
BOARD EXECUTIVE COMMITTEE MEETING**

**Tuesday, January 19, 2016, 3:30 p.m.
President's Office, Dalton Cantrell Hall**

Committee Members Attendance

Dickenson County:

Scott County:

Wise County:

Rex McCarty

Dennis Sturgill

City of Norton:

Lee County:

Others:

Robert Isaac

James David Graham

Dr. Scott Hamilton

Peggy Gibson

1. *Welcome and Call to Order*

2. *Approval of Minutes from last meeting*

The motion to accept the September 22, 2015 minutes was made by Mr. David Graham and seconded by Mr. Dennis Sturgill and passed unanimously.

3. *Professor and Support Staff Emeritus Recommendations*

Mr. McCarty presented the committee recommendations for Dr. Patricia Brown to be recognized as 2016 Professor Emeritus and Mr. Rickey Lawson be recognized as 2016 Support Staff Emeritus (**See Attachment Number One**). A motion by Mr. David Graham was made to recommend these two nominations to the board for approval. A second was made by Mr. Bob Isaac and the motion passed unanimously.

4. *Presidential Opinion Survey Committee – Closed Session*

A motion was made by Mr. David Graham and seconded by Mr. Dennis Sturgill at 3:45 p.m. that: "The Mountain Empire Community College Executive Committee go into Executive Session to discuss presidential items, pursuant of Section 2.2-3711, sub-section A, sub-section 1 of the Code of Virginia." A vote was taken of each member to confirm the request:

Rex McCarty Yes, Bob Isaac Yes, David Graham Yes, Dennis Sturgill Yes

At 3:57 p.m. a motion was made by Mr. Dennis Sturgill and seconded by Mr. Bob Isaac that: "The Mountain Empire Community College Executive Committee return to open session." The motion passed unanimously.

Each member was asked individually by Peggy Gibson to respond to the following questions:

- a. Do you affirm that during executive session, you discussed only public business matters lawfully exempted from statutory open meeting requirements; and
- b. Public business matters identified in the called motion to convene the executive session:

Rex McCarty Yes Robert Isaac Yes David Graham Yes Dennis Sturgill Yes

5. Adjournment

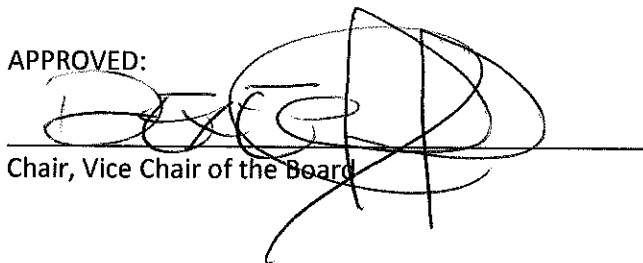
At 4:00 p.m. the Executive Committee meeting was adjourned by Mr. Rex McCarty.

Respectfully submitted,



Scott Hamilton, President
and Secretary to the Board

APPROVED:



Chair, Vice Chair of the Board

3/15/16

Date