



2015-2016 Independent Verification Worksheet

Your 2015-2016 Free Application for Federal Student Aid (FAFSA) was selected by the Department of Education for review in a process called verification. Before awarding, we are asking you to confirm the information you reported on your FAFSA. To ensure the information is correct we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected.

YOU MUST REVIEW THIS ENTIRE WORKSHEET AND:

- 1. ACCURATELY COMPLETE AND SIGN THIS WORKSHEET.**
- 2. SUBMIT THE COMPLETED WORKSHEET, TAX TRANSCRIPTS (IF REQUESTED), AND OTHER DOCUMENTS TO THE ADDRESS LISTED ABOVE.**

A. Independent Student's Information

Student's Last Name,	Student's First Name	Student's M.I.	Student's ID	Student's SSN
----------------------	----------------------	----------------	--------------	---------------

B. Independent Student's Household Information

Please list below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2015, through June 30, 2016, or if the child would be required to provide your information if they were completing a FAFSA for 2015–2016. Include children who meet either of these standards, even if they do not live with you.
- Other people, if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.
- *Include the name of the college for anyone listed below who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2015, and June 30, 2016.*

Full Name	Age	Relationship	College	Will be Enrolled at Least 1/2 Time
Marty Jones(example)	28	Wife	Central University	Yes
		Self	MECC	

C. Independent Student's (and Spouse's, if applicable) Income Information to Be Verified:

1. COMPLETE THIS SECTION IF A 2014 TAX RETURN WAS FILED: Check applicable box

The Financial Aid Office did not request tax transcripts be submitted with this Verification Worksheet from me (or my spouse, if I am married). *(You would have specifically been notified to submit tax transcripts along with the request to submit this Worksheet.)*

The Financial Aid Office is requesting tax information from me and I, the student (and if married, my spouse): **Select One**

I have filed and am unable or choose not to use the IRS DRT. Attached are the 2014 IRS tax return transcripts (not photocopies of income tax returns) requested by the Financial Aid Office. (If you and your spouse filed separately in 2014, you must also include his/her transcript for review.)

I will use the IRS Data Retrieval Tool at FAFSA.gov as directed in the instructions at the top of page two of this worksheet to verify income and will submit this worksheet to the Financial Aid Office 3 days after I use the IRS Data Retrieval Tool online.

I will not/have not filed by the IRS deadline and have attached IRS Form 4868 or IRS approval of extension beyond six months, and all W-2s. If self-employed, a signed statement with the AGI amount is attached.

Instructions for using the IRS Data Retrieval Tool on FAFSA.gov: To use the tool, go to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. Follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2014 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool if you electronically filed an IRS tax return, and up to eight weeks for paper IRS tax return filers. For additional information on using the IRS Data Retrieval Tool contact the Financial Aid Office.

Note: If you (or your spouse) cannot or choose not to use the IRS Data retrieval tool at FAFSA on the Web, you must submit your 2014 IRS tax return transcript(s) – **NOT PHOTOCOPIES of the income tax return.**

If you or your spouse are unable to provide tax transcripts or if amended returns have been filed, please contact the Financial Aid Office.

2. COMPLETE THIS SECTION IF A 2014 TAX RETURN WAS NOT FILED:

Student – Select Applicable Statement	Spouse – Select Applicable Statement
I, the student, was not employed and had no income earned from work in 2014. I, the student was employed in 2014 but not required to file - <i>Must list below all sources of income earned from work and attach all W-2 forms and/or other earning statements.</i>	I, the spouse, was not employed in and had no income earned from work in 2014. I, the spouse was employed in 2014 but not required to file - <i>Must list below all sources of income earned from work and attach all W-2 forms and/or other earning statements.</i>

Student/Spouse	Source of Income	2014 Amount Earned	W-2 Attached?
<i>Spouse</i>	<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

D. Certification and Signature: I certify that all the information reported on this worksheet is complete and correct. Student signature is required. Spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature

Date

Submit this worksheet to the Financial Aid Office. Make a copy of this worksheet for your records. For questions regarding any part of this worksheet or if you have an unusual tax filing circumstance to discuss, contact MECC's Financial Aid Office at 276-523-7470.

If additional space is needed please attach another sheet with student name, SSN and EEMPLID.