Grant Rubric Used to Evaluate Each Mini Grant Application

Section				Points
	10		0	
Complete Mini-Grant Information Attached	All required information is included		Missing required information	
	40	30	20	0	
Project Abstract/Summary	Concise, clearly articulated plan includes all required information. Approach is clearly outlined and aligned to the goals of the mini-grant.	Includes all required information. Description is lacking some detail that would clearly articulate the project.	Missing one piece of required information. Or abstract/summary is at times unclear or missing descriptive information.	Abstract is unclear or lacking key information. Project is not articulated.	
Goals and Deliverables/Relevant Literature Support	Deliverables are directly linked to goals. Clear that project is part of an overall plan for the project's deliverables. It includes relevant literature support.	Deliverables may be indirectly linked to goals but overarching goal of project is still clear. Strategy lacks detail. Relevant literature support.	Weak abstract. Some goals or missing or deliverables unclear. Weak connection to overall strategy, weak literature support	No Connection is made to overall project strategy. Missing goals or literature support.	
	40	30	20	0	
Implementation Plan	Plan is clear, understandable, and relevant to the application.		Plan lacks key details or is incomplete. No clear implementation plans.	No plan	
	10		5	0	
Evaluation Plan	Plan is clear, understandable, and relevant to the project.		Plan lacks key details or is incomplete. No clear evaluation plans.		
Budget	Budget is realistic and appropriate. Budget supports goals and deliverables.		Budget follows requirements but is unrealistic or goal support is unclear.	Budget is missing.	
			TOTAL		