



2017-2018 Dependent Verification Worksheet

Your 2017–2018 Free Application for Federal Student Aid (FAFSA) was selected by the Department of Education for review in a process called verification. Before awarding, we are asking you to confirm the information you reported on your FAFSA. To ensure the information is correct, we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected.

YOU AND YOUR PARENT(S) MUST REVIEW THIS ENTIRE WORKSHEET AND:

- 1. ACCURATELY COMPLETE AND SIGN THIS WORKSHEET.**
- 2. SUBMIT THE COMPLETED WORKSHEET, SIGNED TAX RETURNS (IF REQUESTED BY THE FINANCIAL AID OFFICE), AND OTHER DOCUMENTS TO THE ADDRESS LISTED ABOVE.**

A. Dependent Student’s Information:

Student’s Last Name,	Student’s First Name	Student’s M.I.	Student’s ID	Student’s SSN
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B. Dependent Student’s Family Information:

List below the people in your **parent’s household**. Include:

- Yourself and your parent(s) (including a stepparent) even if you do not live with your parent(s).
- Your parent(s)’ other children if your parent(s) will provide more than half of their support from July 1, 2017, through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA for 2017–2018. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.
- *Include the name of the college for anyone listed below, excluding your parent(s), who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2017, and June 30, 2018.*

Full Name	Age	Relationship	College	Will be Enrolled at Least 1/2 Time
<i>Missy Jones(example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>	<i>MECC</i>	

C. Dependent Student and Parent(s) Income Information to Be Verified:

1. COMPLETE THIS SECTION IF A 2015 TAX RETURN WAS FILED: Check applicable box

Student Information:

The Financial Aid Office did not request tax returns be submitted with this Verification Worksheet from me. (*You would have been notified specifically to submit tax returns along with the request to submit this Worksheet.*)

The Financial Aid Office is requesting tax information from me and I: **Select One**

Have filed and attached are the 2015 signed tax returns requested by the Financial Aid Office.

Will not/have not filed by the IRS deadline and have attached IRS Form 4868 or IRS approval of extension beyond six months, and all W-2s. If self-employed a signed statement with the AGI amount is attached.

Parent(s) Information:

The Financial Aid Office did not request tax returns be submitted with this Verification Worksheet from the parent(s) of the student. *(You would have been notified specifically to submit tax returns along with the request to submit this Worksheet.)*

The Financial Aid Office is requesting tax information from the parent(s) of the student. Instructions below apply to each parent included in the household size. Parent(s): **Select One**

Have filed and are unable to use the IRS DRT. Attached are the 2015 signed tax returns requested by the Financial Aid Office. (If parents filed separately in 2015, you must also include both returns for review.)

Will not/have not filed by the IRS deadline and have attached IRS Form 4868 or IRS approval of extension beyond six months, and all W-2s. If self-employed a signed statement with the AGI amount is attached.

If you and/or your parents did not keep or cannot access a copy of your 2015 tax returns, you have the option of requesting a tax transcript from the IRS by calling 1-800-908-9946 or registering online at <https://irs.gov/individuals/get-transcript> to print or download a Tax Return Transcript for 2015.

If you or your parent(s) are unable to provide tax returns or amended taxes have been filed, please contact the Financial Aid Office.

2. COMPLETE THIS SECTION IF A 2015 TAX RETURN WAS NOT FILED:

Parent – Select Applicable Statement	Student – Select Applicable Statement
I/We, the parent(s), was/were not employed, had no income earned from work in 2015, and was not required to file. I/We, the parents(s), was/were employed in 2015 but not required to file - <i>Must list all sources of income earned from work in the chart below and attach all W-2 forms and/or other earning statements.</i>	I, the student, was not employed, had no income earned from work in 2015, and was not required to file. I, the student, was employed in 2015 but not required to file- <i>Must list all sources of income earned from work in the chart below and attach all W-2 forms and/or other earning statements.</i>

Student/Parent Name	Source of Income	2015 Amount Earned	W-2 Attached?
<i>Parent</i>	<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

D. Certification and Signature: Each person signing this worksheet certifies that all the information reported on this worksheet is complete and correct. The student and one parent must sign and date this section.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Submit this worksheet to the Financial Aid Office. You should make a copy of this worksheet for your records. For questions regarding any part of this worksheet or if you have an unusual tax filing circumstance to discuss, contact MECC's Financial Aid Office at 276-523-7470. If additional space is needed write below or attach another sheet with student name, SSN and EMPLID.