Student Consumer Information

The College is obligated under the 1998 Amendments to the Higher Education Act of 1965 to disclose annually where the following student consumer information may be found:

Consumer Information	**Where Available**
Procedures for inspecting and reviewing student's education records. Procedures for amending student records. Procedures for disclosing student's educational records.	Student Handbook: http://www.mecc.edu/catalog-handbook.htm Printed copies of Student Handbook are available from the Student Services Office.
The availability of a GED program	Please contact the Office of Student Services
Student rights and responsibilities	Student Handbook: http://www.mecc.edu/catalog-handbook.htm Printed copies of Student Handbook are available from the Student Services Office.
A list of all available federal, state, local, private, and institutional financial need-based and non-need-based assistance programs. The application procedures, eligibility criteria, method and frequency of disbursements, terms of loans, general conditions, and exit counseling information for these assistance programs.	Financial Aid: http://www.me.vccs.edu/enrollment.htm Catalog: http://www.me.vccs.edu/catalog-handbook.htm
Terms and conditions of any employment that is part of the financial aid package	Contact the Office of Financial Aid for guidance regarding work study employment responsibilities.
Criteria for measuring satisfactory academic progress, and how a student who has failed to maintain satisfactory progress may reestablish eligibility for federal financial aid	Catalog: http://www.me.vccs.edu/catalog-handbook.htm Unsatisfactory Academic Progress Appeals Form: http://www.me.vccs.edu/dept/finaid/forms/aid-reinstatement.pdf
Cost of attending College Refund policy	Schedule of Classes: http://www.me.vccs.edu/schedule/index.html

Grant or loan return or repayment procedures for withdrawn students Requirements for officially withdrawing from the College.	Catalog http://www.me.vccs.edu/catalog-handbook.htm Student Handbook http://www.me.vccs.edu/catalog-handbook.htm Admissions Website http://www.me.vccs.edu/enrollment.htm Financial Aid Web site http://www.me.vccs.edu/enrollment.htm Enrollment Request Form http://www.me.vccs.edu/dept/admiss/forms/enrollment-request.pdf Financial & Administrative Services Website http://www.mecc.edu/dept/finan-admin/ckdates.htm Printed copies of the Schedule of Classes and Catalog are available in the office of Enrollment Services. The Student Handbook is available in the Student Services Center.
Academic programs information.	Catalog: http://www.me.vccs.edu/catalog-handbook.htm Schedule of Classes: http://www.me.vccs.edu/schedule/index.html Printed copies of the Catalog and Schedule of Classes are available in the Office of Enrollment Services.
Organizations that accredit, license, or approve the College and its programs. Procedures for reviewing school's accreditation, licensing, or approval documentation.	Catalog: http://www.me.vccs.edu/catalog-handbook.htm A printed copy of the Catalog is available at each campus Student Services Center.
Description of any special services and facilities for disabled students.	Catalog: http://www.me.vccs.edu/catalog-handbook.htm Student Handbook: http://www.me.vccs.edu/catalog-handbook.htm Student Services Disabilities Website: http://www.mecc.edu/dept/services/disability.htm Printed copies of the Catalog are available from Enrollment Services and the Student Handbook is available from Student Services.
School policies and sanctions related to copyright infringement, including unauthorized peer-to-peer file sharing	Student Handbook: http://www.me.vccs.edu/catalog-handbook.htm Printed copies of the Student Handbook are available from Student Services.
Title and availability of MECC staff responsible for dissemination of institutional	Catalog: http://www.me.vccs.edu/catalog-handbook.htm Student Handbook: http://www.me.vccs.edu/catalog-handbook.htm

and financial assistance disclosure information and how to contact them.	Financial Aid Website: http://www.me.vccs.edu/dept/finaid/finaidstaff.html Printed copies of the Catalog are available from Enrollment Services and the Student Handbook is available from Student Services.
List of faculty and other instructional personnel	Catalog: http://www.me.vccs.edu/catalog-handbook.htm Employee Directory: http://www.mecc.edu/directory/index.php Printed copies of the Catalog are available from Enrollment Services.
Completion or graduation rate for MECC certificate- or degree-seeking, full-time students who graduated or completed their program within 150% of the normal time for graduation or completion. Transfer-out rate for above described students. Retention rates of certificate, or degree-seeking, first-time, full-time undergraduate students	Office of Community Relations: http://www.mecc.edu/ir/index.html All campus Student Services Centers, dean of students, and Business Offices. Virginia Community College System (VCCS) Institutional Research Information: http://www.vccs.edu/Research/ Printed copies of the MECC Office of Community Relations are available upon request from the MECC Office of Community Relations. Printed copies of the Virginia Community College System reports are available upon request from VCCS Academic Services & Research office, James Monroe Building - 15th Floor, 101 North 14th Street, Richmond, Virginia 23219.
Types of graduate and professional programs in which the school's graduates have enrolled	MECC Facts and Figures Website: http://www.mecc.edu/ir/index.html
School policy regarding vaccinations	Catalog: http://www.me.vccs.edu/catalog-handbook.htm
Information regarding immediate emergency response and evacuation policies and procedures	Student Handbook: http://www.me.vccs.edu/catalog-handbook.htm Campus Security Website: http://www.mecc.edu/dept/finan-admin/security/security.htm
Campus security report. The College Safety Report includes statistics concerning crimes on College property. The report includes institutional policies on campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.	Campus Security Website: http://www.mecc.edu/dept/finan-admin/security/security.htm College Safety Report: http://www.mecc.edu/ir/5facilities-finances.pdf A printed copy of the College Safety Report is available upon request from the Security Office.