

## 2013-2014 Verification Worksheet - Dependent Student



Your 2013-2014 Free Application for Federal Student Aid (FAFSA) was selected by the Department of Education for a review in a process called verification. Before awarding, we are asking you to confirm the information you reported on your FAFSA. To ensure the information is correct we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. YOU AND YOUR PARENT(S) MUST REVIEW THIS ENTIRE WORKSHEET AND:

1	ACCIDATELY COMPLETE AND SIGN THIS WORKSHEET

2. SUBMIT THE COMPLETED WORKSHEET, TAX TRANSCRIPTS (IF REQUESTED BY THE FINANCIAL AID OFFICE), AND OTHER DOCUMENTS TO: Mountain Empire Community College, Enrollment Services/Financial Aid, 3441 Mountain Empire Road, Big Stone Gap, VA 24219 276-523-7470 Fax: 276-523-8297 **Dependent Student's Information:** Student's SSN Student's Last Name Student's ID

## B. Dependent Student's Family Information

List below the people in your parent's household. Include:

Student's First Name

Yourself and your parent(s) (including a stepparent) even if you do not live with your parent(s).

Student's M.I.

- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2013, through June 30, 2014, or if the other children would be required to provide parental information if they were completing a FAFSA for 2013–2014. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2014.

Include the name of the college for anyone listed below, excluding your parent(s), who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2013, and June 30, 2014.

anjoining, or commonder programs are produced and a common and a common and a common and a common configuration and a common conf							
Full Name		Relationship	College	Will be Enrolled at Least Half Time			
Missy Jones(example)	18	Sister	Central University	Yes			
		Self					

## C. Dependent Student and Parent(s) Income Information to Be Verified:

1. COMPLETE THIS SECTION IF A 2012 TAX RETURN WAS FILED: Check applicable box

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The Financial Aid Office did not request tax transcripts be submitted with this Verification Worksheet from me. (You would have been notified specifically to submit tax transcripts along with the request to submit this Worksheet.)
The Financial Aid Office is requesting tax information from me and I: Select One
$\underline{\underline{\hspace{1cm}}}$ Have filed and attached are the 2012 IRS tax return transcripts ( <u>not photocopies of income tax returns</u> ) requested by the Financial Aid Office.
Will use the IRS Data Retrieval Tool at FAFSA.gov as directed in the instructions on page two of this worksheet to verify income and will submit this worksheet to the Financial Aid Office 3 days after I use the IRS Data Retrieval Tool online.
Will not/have not filed by the IRS deadline and have attached IRS Form 4868 or IRS approval of extension beyond six

Student's Name:		ID: SS		SSN:				
<u>Par</u>	ent(s) Informati	ion:						
	The Financial Aid Office did not request tax transcripts be submitted with this Verification Worksheet from the parent(s) of the student. (You would have been notified specifically to submit tax transcripts along with the request to submit this Worksheet.)							
	☐ The Financial Aid Office is requesting tax information from the parent(s) of the student and the parent(s): <b>Select One</b>							
	Have filed and attached are the 2012 IRS tax return transcripts (not photocopies of income tax returns) requested by the Financial Aid Office.							
	Will use the IRS Data Retrieval Tool at FAFSA.gov as directed in the instructions below to verify income and will submit a worksheet to the Financial Aid Office 3 days after I use the IRS Data Retrieval Tool online.							
	Will not/have not filed by the IRS deadline and have attached IRS Form 4868 or IRS approval of extension beyond six months, and all W-2s. If self-employed a signed statement with the AGI amount is attached.							
If the stu	ident or parent	(s) are unable to provide ta	x transcripts o	r amended tax	es have been filed, contact t	he Financial Aid Office.		
"Make FAF to use the I information return filers NOTE: If yo	SA Corrections, IRS Data Retriev to be available s. For additional on the student,	" and navigate to the Financi val Tool to transfer 2012 IRS for the IRS Data Retrieval To information on using the IRS or your parent, cannot or cho	al Information se income tax infor ool if you electron Data Retrieval t ose not to use tl	ection of the for mation into you nically filed an i ool contact the he IRS Data re	trieval tool at FAFSA on the We	etermine if you are eligible eeks for IRS income weeks for paper IRS tax		
must subm	it your 2012 IRS	tax return transcript(s) - NO	T PHOTOCOPI	ES of the incon	ne tax return.			
2. <u>CO</u>	MPLETE THIS S	SECTION IF A 2012 TAX RE	TURN WAS NO	T FILED:				
	Parent – Se	elect Applicable Stateme	nt	Student – Select Applicable Statement				
<ul> <li>I/We, the parent(s), was/were not employed and had income earned from work in 2012.</li> <li>I/We, the parents(s) was/were employed in 2012 but required to file - Must list all sources of income earnwork in the chart below and attach all W-2 forms and earning statements.</li> </ul>			2 but not arned from	<ul> <li>□ I, the student, was not employed and had no income earned from work in 2012.</li> <li>□ I, the student was employed in 2012 but not required to file - Must list all sources of income earned from work in the chart below and attach all W-2 forms and/or other earning statements.</li> </ul>				
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Stu	ident/Parent Name	Source	e of Income		2012 Amount Earned	W-2 Attached?		
Parer		Suzy's Auto Body Shop (ex	rample)		\$2,000.00	Yes		
D. Certif	ication and Sig	nature: Each person signi	na this workshe	eet certifies th	at all the information reporte	d on this worksheet is		
		t. The student and one par						
					sely give false or misleading fined, be sentenced to jail, or			
Student's Signature  Parent's Signature					Date			
					 Date			
Submit this	worksheet to the	e Financial Aid Office. You st			sheet for your records. For que C's Financial Aid Office at 276-5			